

## **PDTA Executive Committee Meeting**

**November 2, 2009**

### **Minutes**

Present: Andy Balch, Bret Burrows, Bernadette Canfield, Len Chaput, Jolene DiBrango, Sue Gager, Becky Girouard, Sue Ann McGrath, Joel Menchel, Pam Metzler, Barb Shapiro, Karen Shield, Steve Smith, Denise Zobel , Brian Shafer (for Dwayne Cerbone)

Absent: Marcia Brown, Dwayne Cerbone

Barb introduced Elizabeth Robison, the new PDTA Office Administrative Assistant

1. **Extracurricular Committee:** All contracts should have gone out.
2. **Membership Drive:** PDTA has created distribution lists by building, as well as lists separated by teacher or SRP. The PDTA Office will send this list to building reps. 10-15 new members have not yet joined. They will get another invitation. Paul LeVan will send lists to building reps. Dues will be deducted with this next paycheck (November 13<sup>th</sup>)
3. **K-5 Committee:** Meeting has been called for December 10<sup>th</sup>, most likely to finalize what the committee has done. It looks like they will not be recommending redistricting.
4. **Sick Leave Bank:** The open enrollment has ended. PDTA will be sending names to payroll on Friday. Any last minute forms will be accepted.
5. **Building PDTA meetings:** Barb would like to visit schools. Her schedule will allow her to visit in the A.M. Barb will send reps an e-mail to schedule the meeting.
6. **PDTA e-mail accounts:** Be sure to put the address in your "favorites". Link is also on PDTA website.
7. **Coffee:** Darrin Kenney sent a letter to principals outlining the resolution to the coffee problem. There are specific types of coffee makers allowable. There is also some money set aside for each building to purchase coffee makers (amount based on size of building/staff)
8. **Calling for subs when ill:** Staff were asked their symptoms when calling in sick. (John Schiess says it was to monitor flu). No one has to answer that question. Questions arose regarding whether the district has a plan if a large number of faculty was out.
9. **PSRB nomination:** We need a HS teacher and one from any level. Barb distributed a chart with the nominations and highlights from the nomination letter. After discussion, the Executive Committee agreed to move three names forward.
10. **Building reports:**
  - AC-** no report
  - JR-** Stephanie Judge got married in October.  
Mark Thering and Amy Maher are out for extended time due to illness.  
There are some concerns regarding student behavioral issues.
  - MCE-** Issue of assigning "homework" at faculty meetings. Sue Ann has clarified with principal that any "homework" is voluntary.

- PR-** The issue of elementary conference report form has come up. Must we use the form?  
Is this redundant as it comes after report cards? Other schools are okay with form.
- TR-** Bernadette asked about ILT involvement in budget process.
- BRMS-** no report
- CRMS-** PTSA seems to be doing different things for teacher appreciation. At some buildings,  
PTSA is providing snacks at faculty meetings.
- MHS-** Eileen Conlon had a baby, Brian Tripp- baby #2!
- SHS-** Audra Schmitt is out until mid-April on doctor's ordered bed rest. Liz Baroody's  
grandmother passed away. Currently, SHS phys ed facilities are off limits to staff  
members. Is this at all secondary buildings? Barb and Bret will look into this.
- SRP-** Had their first general meeting on October 21, 2009.  
Coming soon: November 17, 2009  
SRP Recognition Day.

Respectfully submitted,  
Andy Balch  
PDTA Recording Secretary