

**PDTA Executive Committee Meeting**  
**September 25, 2006**  
**Minutes**

**Present:** A. Balch, M. Brown, B. Canfield, D. Cerbone, L. Chaput, M. Donner, B. Gibson, G. Herman, S. McGrath, J. Menchel, B. O'Brien, L. Riley, B. Shapiro, K. Shield, L. Traynor, P. VanGraafeiland

**Absent:** H. McAulliffe

1. **Making Strides Against Breast Cancer Walk:** A letter and signup form should be in staff mailboxes this week. Please ask members who plan to walk to use the NYSUT signup form.
2. **Membership Drive:** Building Reps should make *personal* contact with new staff to encourage them to join.
3. **PDTA Screen Dusters:** Please distribute to all members.
4. **Entertainment Books:** Flyer was created. Please have the Public Relations rep distribute ASAP.
5. **Dean Licata:** B. Shapiro distributed a draft of a letter Dean has written to (re)introduce himself to staff. B. Shapiro will give our suggestions for the letter to Dean.
6. **Class Size/Work Load Issues:** The Building Reps are working on issues to resolve them at the building level. If they aren't resolved by next Tuesday, B. Shapiro and B. Gibson will bring them up at their meeting with John Schiess.
7. **Negotiations:** Things have changed from 3 years ago. Last time we had a 1 year rollover and the team was already set from that rollover year. P. Vangraafeiland noted there has not been a large response so far from her call for people to be on the team. Once the team is named, they will review and prioritize the issues. A PDTA General Meeting will be held before February break to present negotiations issues to the membership.
8. **Sick Leave Bank:** Building Reps were given a packet. Copy the letter for all members. Remind members that it is 3 days total that one contributes to the bank.
9. **Benefits Fair:** Later than usual this year because we wanted to have it coincide with a Flu Shot Clinic. It will be held November 2<sup>nd</sup>. Advertising coming soon. B. Shapiro is working with Excellus to try to get them to include Glucose and Cholesterol testing too! Be sure to have members save the date: *November 2<sup>nd</sup>*.

## 10. Building Reports:

SRPs: First meeting October 4<sup>th</sup>.

PR: No report

AC: B. O'Brien is now on the building ILT.

JR: No report

MC: Most elementary faculty meetings run about 45 minutes At MC, they usually run about 1.5 hours.

TR: Questions about ILT's responsibility re: work outside of meetings. *See BRMS below.*

MHS: Proximity badges: some are getting, some are not. Do all staff have access ? B. Shapiro will look into it

BRMS: Meetings appear to be focused on professional staff development.

CRMS: No report

SHS: No report

**It was agreed that Building Reps will monitor the frequency, length and agenda of Faculty and ILT meetings. Is there homework given? Are traditional faculty meeting functions being moved to other times (i.e., Global Compliance training), creating more work for the staff? We need to have accurate information for Negotiations.**

Respectfully submitted,  
Andrew Balch  
PDTA Secretary