

PDTA Executive Committee Meeting
September 8, 2008
Minutes

Present: A. Balch, M. Brown, B. Burrows, B. Canfield, D. Cerbone, L. Chaput, J. DiBrango, S. Gager, B. Girouard, S. McGrath, E. McRae, J. Menchel, B. Shapiro, K. Shield, S. Smith, D. Zobel

Absent: K. Shield

1. **Executive Committee Info Sheet:** Committee members updated information along with cell phone numbers.
2. **District Meeting Calendar:** B. Shapiro distributed copies of the district meeting calendar.
3. **Committee Rosters/JR Assistant Building Rep:** Several committee vacancies need to be filled. Mary McConville will be the new JR Assistant rep.
4. **Membership Drive:** The membership drive is underway. Building Reps should make contact with new staff to encourage them to join.
5. **Professional Learning Requirement:** Julie Barker supplied B. Shapiro with an updated list of records. As of now, no problems were noted.
6. **DPT Member:** There is an opening. It would be nice to have a MS representative. If interested, contact B. Shapiro.
7. **IST:** No new update. P. VanGraafeiland will continue to chair this negotiations committee. A final report is expected very soon.
8. **APPR:** There are now new, different opportunities for *tenured* staff to be evaluated through this process. One of these new opportunities includes peer review. Workshops may be offered at the TC. Peer review is an alternative and is NOT required. Rules are different for untenured staff.
9. **Health Fund Settlement/Request Forms:** B. Shapiro distributed a copy of the Employee Request Form for a *prorated* Health Fund (for those who are not on the payroll as of October 1).
10. **Sick Leave Bank:** The reserve is very low. As per the bank's guidelines, when the number drops below 500, we can assess more day(s). We are looking at when and how we can collect those days.
11. **Important Dates:**
 - a. **SRP Orientation-** September 23
 - b. **Benefits Fair-** October 16
12. **Opening of School Issues:** See building reports.
13. **Substitute/Absence Request Form:** Form will be modified to include more specific reasons for absences with no deduction from sick leave.
14. **Leadership Questionnaire:** The committee reviewed a brief survey that will be sent to teacher leaders so that job descriptions can be updated.

15. Topic for “10 Minute PDTA Building”: Benefits Fair, Membership Drive, Health Fund, Professional Learning, APPR

16. Building Reports:

AC- Issues: New principal- things going well!

Personnel: Margy (Taylor) Pisetzner got married, Jason Juszcak has a baby boy—Riley

JR- Issues: questions regarding DRA. Has this come up in other buildings?

Personnel: Kristine (Cellura) McGraw was married over the summer. Mary Badger had surgery and will return to work in October.

MCE- Issues: Brain Gym requirement, requirement for teachers in summative year to have two formal observations.

Personnel: Cathy Schneider's father passed away during the summer. Heather Quit had a baby girl—Emercy Gretchen; Steve Schreib also had a girl—Brinley Sage. Jake Glasgow got married during the summer.

PR- Issues: no opening issues

Personnel: Sarah Ingraham had a baby girl in June, Nancy Parker's mother passed away in August. Suzanne Cimino got married over the summer.

TR- Personnel: Amy Pelletier had a baby girl—Elizabeth Anne.

BRMS- No report

CRMS- Issues: Requirement of faculty to read a book and make presentations.

Personnel: Marriages: Kevin Cutaia (to Shana Bubb, BRMS), Jessica (Gilbride) Segar, Daniela (D'Intino) Gatto. Babies: Rena Kopel—Elliana, Katie Pickels—Ella, Heather Trapiss—Brendan, Charlie Webster—Miles, Kelly Wesley—Emma.

MHS- Issues: One class over limit (French), fire inspections

SHS- Issues: dealing with holding the line on closed classes.

Personnel: Babies: James Page—Madalynn James, Marc Hellems—Sarah Rose. Gary Buckert's mother passed away. Emily Natoli is now engaged.

SRP- No report

Respectfully submitted,
Andrew Balch
PDTA Recording Secretary