

Representative Assembly Meeting

Monday, September 20, 2010, 3:45 p.m.

MINUTES

Present: Connie Bader, Andy Balch, Marcia Brown, Bret Burrows, Bernadette Canfield, Dwayne Cerbone, Len Chaput, Shari Deragon, Jolene DiBrango, Tracy Dickerson, Sue Gager, Lee Gibson, Becky Girouard, Marc Hellems, Suzanne Kaier-Tuttle, Lisa Kelly-Daily, Linda Khalil, Erin Khuns, Janice, Larson, Mary LaBella, Paul LeVan, Maryanne Maland, Barb Manchee, Rhonda Matthews, Sue Ann McGrath, Kristine McGraw, Joel Menchel, Gail Mulkeen, Donna Nichols, Michelle O'Connor, David Pellegrino, Brian Shafer, Barbara Shapiro, Karen Shield, Steve Smith, JoElyn Topolski, Sherry Tontarski, Pam VanGraafeiland, Larry Wirth, Dennise Zobel

Absent: Kristen Dolan, Jill Drake, Caren Glassman, Kelly Jordan, Pam Metzler, Sandy Stein, Tracey Stubbs

1. Additions to the Agenda
2. Approval of the Minutes
 - a. Representative Assembly, June 14, 2010: approved
 - b. Executive Committee, September 2, 2010: approved

Treasurer's Report: Dave distributed and reviewed the current report . Audit Report: The Audit Committee report was distributed.

3. Old Business

Bret briefly reviewed where we are in the process and introduced members of the Negotiations Team.

4. New Business

- a. PSRB Nomination: With changes coming from SED regarding teacher evaluations, this group will be very busy. There is an opening on this Board. Please consider nominating a colleague. Barb will send this letter electronically to all PDTA members
- b. E-mail accounts: All RA members have an account. She will see that the Negotiations Team also have accounts. Barb will send sensitive e-mails here, instead of using the district's email accounts.
- c. Wincap Self Service Module: access for teachers and SRPs will begin Friday. This includes sick days used, payroll info, etc. Although not part of PDTA, what about staff who don't have access to a computer? (i.e. cafeteria staff).
- d. PDTA Presidential Election Process: We want to have someone named by the beginning of second semester. We need to begin the election process in December.
- e. Committees, Committees, Committees: Barb reviewed the committees where PDTA representation is needed. Building reps are working to fill any gaps. A new district committee has been created: Project Advisory Team (PAT). This committee will be working on the improving/changing athletic fields. If interested, contact Barb.

5. Committee Reports

- a. Membership - Membership Drive: Material was distributed to membership chairs last week. Building reps should make contact with potential new members and encourage them to join. Forms are due October 1. Dues will begin to be deducted on the first paycheck in November.
- b. Public Relations

PDTA Shirts (Barb has order form), Food Cupboard, Making Strides Walk

c. Special Events

Benefits Fair/Flu Shot Clinic - Thursday, October 7 – Burgundy Basin Inn: Barb distributed a flyer and asked that they be copied and distributed in all mailboxes.

d. Health and Safety

Cleaning Supplies- “green” products were “rolled out”

Nutrition

Global Compliance- notification /instructions were sent by John S. prior to the opening of the school year.

e. Communications – Speakout: Larry Wirth is our new editor.

6. Special Reports

President

Vice President-Administration

Board of Education

DPT

PTSA

Student Benefit Fund

Vice President-Negotiations

Extra-Curricular Committee- the list of approved clubs was posted late, but can now be found online in the Employee Center under HR , forms.

Grievance

Retiree

Professional Standards Review Board

Delegates

Respectfully submitted,

Andrew Balch

PDTA Secretary