

**PITTSFORD CENTRAL SCHOOLS  
PITTSFORD, NEW YORK**

**STUDY GRANTS FOR PROFESSIONAL DEVELOPMENT**

In an effort to promote continued professional development, Article 2-5 of the current Agreement between the Board of Education and the Pittsford District Teachers' Association was negotiated. Article 2-5 states:

“The District shall appropriate a fund of no less than \$5000 to be used by staff members for professional development activities during recess periods. The Study Grant Committee, comprised of three PDTA members and two Administrators, shall decide who shall be awarded recess period grants.”

The purpose of study grants is to provide staff members interested in professional development an opportunity for reimbursement of expenses that would not be covered by other methods, such as tuition reimbursement or conference allocations. The Study Grants Committee, comprised of teachers and administrators, will determine the distribution of the funds. Distribution of the funds will be determined by the relevance and anticipated value of the proposed studies. The Committee will give preference to those applicants who have not previously received funding. Preference will be given to Professional Staff over Paraprofessional Staff.

Applications for study grants for the November, December, February or spring recess periods must be completed and submitted to the PDTA Office by November 1. Applications for study grants for the summer recess must be completed and submitted to the PDTA Office by April 15. Please remember that study grants will only be awarded for professional development activities that take place during recess periods.

4/22/08  
Attachment

**PITTSFORD CENTRAL SCHOOLS  
PITTSFORD, NEW YORK**

**APPLICATION FOR STUDY GRANTS**

As provided for in Article 2-5 of the Agreement

For Recess Period \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Current Position \_\_\_\_\_ Building \_\_\_\_\_

Areas of Certification \_\_\_\_\_

Years of Service in District \_\_\_\_\_

Current Level of Education \_\_\_\_\_

Requested Amount of Grant \_\_\_\_\_

Please List Other Sources of Funding \_\_\_\_\_

\_\_\_\_\_

Describe below in as complete detail as possible, the proposed program to be completed during the Study Grant, including how you will use the funds awarded. Please include copies of any brochures, information or official course documentation of your activity, including an itemized breakdown of costs. This documentation helps in the review process.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Describe below the relevance of the proposed study to a current or potential assignment in the District.

Describe below the anticipated value of the proposed study to your increased competency in your professional assignment to the District.

Describe below the anticipated value of your proposed study to the District and how you will share the results of your experience.