

**SRP GENERAL MEETING MINUTES**  
**October 21, 2009**

1. The meeting opened with introductions of all attendees.
2. Karen Shield made the following announcements:
  - a. The Teacher Center is developing new courses targeted to paraprofessionals in addition to the Para Academy. A handout of the new courses was distributed. SRPs can sign up through PD Express.
  - b. We are still working on trying to schedule a pre-retirement workshop through the Pittsford Benefit Office. We have been unsuccessful to date due to conflicts.
  - c. SRP Recognition Day is Tuesday, November 17, 2009.
  - d. PDTA membership drive is still going on. Paul LeVan is chair of this committee. All SRPs are encouraged to join PDTA. Membership dues will be deducted from payroll checks beginning Nov.13.
  - e. Enrollment for sick day bank ends October 30. New people enrolling give 4 days total. This is a one-time donation, but can be spread out over the years. Sign-up form is on PDTA web site.
  - f. Entertainment books are still available for sale at a cost of \$25.00. Proceeds go to Pittsford Fire Dept, Ambulance, Pittsford Youth Services and Student Assistance Fund. Books are available in the PDTA Office.
  - g. October is District-wide food collection month for the Pittsford Food cupboard.
  - h. Coffee issue was discussed. District will provide automatic shut-off coffee pots in all buildings in designated areas. Coffee will be provided by individuals participating. There will be no charge for the coffee. PDTA has been working with District on these issues.
  - i. It appears that some SRPs are not recorded as having completed the summer work commitment paperwork. PDTA will work with the District to reconcile this and improve the process for next year. SRPs are required to work one summer day in their building or complete 6 hours of professional development approved by the Principal.