

PDTA Executive Committee Meeting Minutes

Monday, April 6, 2026 at 3:30 pm

LOCATION: SHS LGI



Standing Attendees: Greg Bischooping, Jackie Bowser, Bret Burrows, Kim Chesko, Nina Dezio, ~~Kristen Dolan~~, Ryan Domina, Samantha Hyde, Alyson Jacobs, Amanda Marshall, Michele Riedl, Connie Maust, Jen Villareale, Stephanie Warchol, Jessica Wojcik, Dennise Zobel

Additional Attendees:

Sent with agenda: LED Lighting FAQ, Building Committee Interest Form, Building Committee Appointment Form

Reports

1. Treasurer
 - a. We are still in need of **two active members** to join PDTA President and Treasurer (Stephanie and Ryan) on the Budget Advisory Committee. The meeting will take place on Monday, April 27th at 4:00pm at the PDTA Office. The meeting is expected to last 60-90 minutes.
 - b. We are looking for **four active members** to join PDTA Treasurer, Ryan, on the 2025-2026 Audit Committee. The meeting will take place in either July or August. The official date will be chosen once the team is established. Lunch will be provided.
2. Resolution Specialist
 - a. Members are encouraged to reach out to Jen Villareale for guidance/support with leaves.
3. Executive Vice President
 - a. PDTA designed a pin that will be given to all tenure recipients at the tenure ceremony on Tuesday, April 14th at BRMS. The new design includes the "I Am Pittsford Schools" motto in addition to tenure recognition.
 - b. The BOE has continued their Budget Workshops. District departments have been presenting on their office's projected budgets for the 2026-2027 school year. Members interested in watching any of the budget workshops can do so through the district's YouTube channel.
 - i. The 2026-2027 budget presentation will take place on Tuesday, April 14th, following the tenure ceremony, for approval by the BOE.
4. VP for Negotiations – PDTA members submitted 260+ interests ahead of negotiations.
 - o The meeting dates for the Negotiations Team and PAC to review interests that were collected are below:
 - Monday April 6, 5-6:30PM
 - Monday, April 13, 5PM (**Negotiations Team Only**)
 - Monday May 4, 5-6:30PM
 - Monday June 8, 5-6:30PM
5. SRP Representative
 - a. First semester stipends for section 25-2-5 of our contract, paras who receive the extra \$250 stipend, have been paid.

Updates

- PDTA Election Update
 - o We are actively working to fill three openings – TRE Building Representative, one Assistant SRP Representative, and PDTA Safety & Wellness Committee Chair.
 - Stephanie sent communication to PDTA Membership about the vacancies on Friday, March 27th. Attached to the email are informational documents that members are encouraged to look at if they are interested in one of the open positions.

EC Meeting Dates 2025-2026: ~~9/8, 10/6, 11/10, 12/1, 1/12, 2/2, 3/2, 4/6, 5/4, 6/1~~

- Members interested in the Safety & Wellness Committee Chair position have until noon on Friday, April 17th to submit their Election Form to the PDTA Office. If multiple forms are submitted, there will be a district-wide election.
 - Election Timeline & Building-Level Committee Positions
 - The timeline for filling PDTA Officer and Building Level elections was adjusted and condensed into one election timeline. Previously, PDTA Officer and Building Level elections were separate.
 - A new document was created to inform members of PDTA building-level committee positions. These are volunteer positions. The document includes a brief description of each committee along with a link to the PDTA website with the full description.
 - This document will be distributed to membership by the PDTA Office.
 - Members interested in volunteering on a building-level committee position will have until May 4th to submit their interest to their Building Representative. Building Representatives will then have until May 11th to compile these interests, continue to fill open positions, and complete a final form for submission to the PDTA Office.
- SLB Ad Hoc Meeting Update
 - The team had their second meeting where they continued looking at current guidelines to work through suggestions and changes. The team will continue to review all SLB documents to eventually make recommendations to Rep. Assembly. The next meeting has been scheduled for Tuesday, April 28th.
 - During the March donation period, an additional 78 days were donated to the Sick Leave Bank.
- Central Office:
 - Superintendent – Discussions in connection with Superintendent’s Office include regular meetings with building administrators and the LED Lighting Upgrade.
 - Shana has been holding monthly meetings with building administrators.
 - The district is transitioning to LED lighting. An FAQ document has been created to share information about the upgrade.
 - HR – Discussions in connection with the HR Office include Middle School Team EA Restructuring, Seniority Lists, the Tenure Ceremony, and Voluntary Posting Process for Certificated Staff. Stephanie and Shawn have their next meeting on Tuesday, April 7th.
 - Middle School Team EA Restructuring Follow-up – Anyone displaced with this restructuring will follow the posting process. Internal voluntary transfers can take place at this point.
 - Seniority Lists – All members have been notified by HR or Stephanie about their seniority list interest.
 - Tenure Ceremony – The **detailed Tenure Agenda for April 14, 2026:**
 - 6:30pm: Gather in the BRMS Auditorium (BOE, Superintendent, Tenure recipients, PDTA President, and PDAA President)
 - 6:35-6:55: Comments from Superintendent Cutaia and PDTA President Warchol
 - Individual recognition of tenure recipients
 - 6:55-7:00: Transition to BOE Meeting
 - 7:00: Board meeting opens
 - First Official Agenda item will be tenure
 - BOE president speaks about Tenure
 - Motion and second is made to approve tenure appointments
 - Voluntary Posting Process for Certificated Staff will begin on Friday, April 17. Members will have until 12PM on the following Thursday, April 23, to complete the voluntary transfer form.
- PDAA – Discussions in connection with PDAA include the secondary hiring process. PDAA and PDTA both desire for a consistent process on secondary hiring. Stephanie and Melissa are meeting next week to talk about alignment and recommendations for changes for next year’s hiring process.

Officer & Building Rep Reminders

- **Carry Over from March**
 - Hold PDTA time attached to monthly faculty meeting; be sure all who are present are active PDTA members only
 - Building Representatives should be sending out a solicitation email to building member before PDTA/admin meetings, ask them if they have any concerns they want you to bring forward.
 - Send follow up communication after the meeting to follow up either individually or as a building
 - Decide with admin what they should be communicating and what you should be communicating

Important Dates

- **Wanda Ward Study Grant Application** - deadline April 15
- **PDTA Chicken BBQ & Budget Vote** - May 19 @ CRMS
- **PCSD Retirement & Recognition Party** - June 3 4:30pm @ Ravenwood Golf Club
- **PDTA Active Member Meeting** - June 8, SHS LGI

Meeting Adjourned at 5:01PM

Respectfully submitted,

Alyson Jacobs
PDTA Secretary