

# **PDTA Representative Assembly and Active Membership Meeting Minutes**

Monday, February 10, 2020

1. Additions to the Agenda
  - a. NONE
2. Approval of the Minutes (sent with agenda)
  - a. Representative Assembly – January 2020 **Action: approved**
  - b. Executive Committee – February 2020 **Action: approved**
3. Treasurer's Report: (sent with agenda)
  - a. Treasurer's Report
  - b. Dues Deposit Update:  
**All dues payed through the district payroll have been deposited into the PDTA account.**
4. Old Business
  - a. Ad-Hoc Sick Leave Bank Committee: Members: D. Cerbone, K. Dolan, P. Labarr, D. Pellegrino
    - **Representative Assembly reviewed the proposed changes to the Sick Leave Bank. Members of the assembly made some minor adjustments to these proposals.**  
**MOTION: Accept the guidelines proposal as amended. MOTION PASSES**
    - **Representative assembly reviewed the proposed changes to the SLB form. Members of the assembly made minor changes to this document.**  
**MOTION: Accept the SLB request form as amended. MOTION PASSES**
    - **RA discussed possible consideration of access to SLB for nonconsecutive individual day absences for a major illness.**  
**MOTION: Consider discussing this possibility further MOTION PASSES (4 no votes)**
  - b. PDTA Branding:  
**Stickers have been distributed to all members and t-shirt sales have begun**
  - c. 2020 Active Membership Meeting:  
**RA discussed the Active membership meeting in January, and made suggestions for future meetings.**
5. New Business
  - a. Automated Messaging for cancellations:  
**Employees not notified of the school closing Friday by text and/or phone call, please reach out to Payroll to add, or update, your preferred contact information.**
  - b. PDTA Sponsored NYSUT Student Debt Clinic:  
**Big success with many people in attendance.**

**Bold items should be included in building minutes.**

c. Donation in honor of Jeremy Duntley

MOTION: Make a standards donation in the amount of \$150 to the charity (listed below) in honor of Jeremy Duntley. MOTION PASSES

Duntley Children Educational Fund c/o Canandaigua National Bank, 1816 Penfield Road, Penfield, NY 14526.

d. Attendance boundary Committee:

Work of Committee has begun with PDTA representation from each building potentially involved as well as the PDTA President. PDTA is well represented on the committee. There is an open session Wednesday, February 25. Community members are encouraged to attend. PDTA is actively working with HR to discuss the implications of this process on postings for the elementary school.

e. 2020-2021 PCSD Calendar:

RA previewed the calendar that was proposed by the Superintendent. The board will be voting on the calendar this evening at the meeting.

6. Committee Reports

a. Pink the Rink:

Huge success! PDTA raised \$1100, which is 1/6 of the total money raised for the event.

b. Membership Update

- PDTA still remains at 100% teacher membership!
- There are SRPs that have decided not to join the association. The membership committee has set a deadline of February 14<sup>th</sup> to receive the paperwork from these individuals. If they choose not to join the association, they will be removed from our email lists, and PDTA will communicate with payroll / HR about their decision.

7. Special Reports

a. President:

- Important dates:
- Annual United Way Drive: 3/9/20- 3/16/20
- SRP retirements letters for retirement at the end of the school year with Career Award are due by March 31<sup>st</sup>
- Retirement Party (Eagle Vale) - May 20 at 4:30pm
- Graduation (RIT) June 27, 2020

b. Other:

i. High Deductible Health Plan (HDHP) – Health Savings Accounts (HSAs):

Those who transferred to the HDHP have been unable to contribute to the HSA through payroll deduction due to IRS requirements related to existing employer funded Health Reimbursement Accounts (HRAs or Health Fund) and Flexible Spending Accounts (FSAs). Dwayne has been working closely with Asst. Supt Darrin Kenney and Payroll to get this resolved for members. A formal communication to affected members is forthcoming. Any questions should be directed to Dwayne at this time.

- ii. Seniority lists have been distributed to Building Principals.  
All members are personally responsible to verify their seniority and inform Building Reps of any discrepancies/concern by February 28<sup>th</sup>. A meeting with HR and the PDTA President will be scheduled shortly after the stated due date to address all concerns.
- iii. 2019 union dues:  
For tax purposes, each member's annual union dues for 2019 is shown on the last paycheck stub of the year. This information can be obtained on WinCap.
- iv. Barb Shapiro Scholarship:  
Application forms for the "Barb Shapiro Scholarship Fund" have been distributed to the high school Counselors. PDTA members, please make students who are planning a career in education aware of this unique scholarship opportunity. (Applications Due: 04/21/20)
- c. Executive Vice President:
  - i. BOE budget sessions begin tonight at 6:00pm. They typically run one hour. All community members are welcome to attend.
- d. Vice President-Negotiations
  - i. Contract negotiations are complete. Contract is signed and posted on the district and the PDTA websites.
  - ii. APPR:  
Committee had its second large group meeting. Designated a sub-committee to look at the observation schedule for employees who are .4 or less.
- e. Resolution Specialist
  - i. Overloads:  
Members should be checking second semester schedules for overloads.
  - ii. Medical leaves:
    - Members should be going through Kim Chesko or Dwayne Cerbone for any extended leave.
    - Kim and / or Dwayne should be contacted if leaves need to be extended.
    - Members should be reaching out to PDTA (Dwayne or Kim) before HR.
- f. Communications:
  - 2019-20 Speak Out Deadlines

	Submission Deadline	Publication Date
March	16	19
May	11	14
June	15	18

Respectfully submitted,

Shari Ebert  
PDTA secretary