

# PDTA Representative Assembly Meeting Agenda

## Monday, October 18, 2021



1. Opening:
  - a. NYSUT/PDPA Code of Conduct
  - b. Additions to the Agenda:
2. Approval of the Minutes (sent with agenda)
  - a. Representative Assembly – September 2021
  - b. Executive Committee – October 2021

Motion to approve the minutes

Minutes approve

- c. Posting of minutes:

Representative Assembly discussed the posting of minutes. Currently looking into the possibility of moving our minutes to a member only space.

3. Treasurer's Report: (sent with agenda)
  - a. Treasurer's Report

4. Old Business
  - a. Sick Leave Bank (Please see email from PDPA dated 10/4/2021)
    - i. Open Enrollment Period for New Members (October 1-31<sup>st</sup>)
    - ii. Open Donation Period for existing Members (October 1-31<sup>st</sup>)

PDPA would encourage members to join or donate to the sick leave bank. Donations to the sick bank are very helpful.

5. New Business
  - a. WinCap: All members are encouraged to review their most recent pay reports and sick day balances for accuracy.
  - b. PDPA Sexual Harassment Training
    - i. All RA Members must complete the PCSD Sexual Harassment Module before this month's meeting. Please submit evidence of completion to Karen Kalinowski by Friday 10/22.
    - ii. Review and Discussion of PDPA Sexual Harassment Policy, Compliance Form and Reporting Process
    - iii. Opportunity for questions
  - c. Recent PDPA advocacy and efforts regarding acts of racism in our schools/community

Association has been actively engaged with the District. In addition, the association has been clear that the workload is severe on our members. PDPA will continue to prioritize these topics as they move forward. PDPA will continue to advocate for emergency staff meetings and community circles for when these events occur.
  - d. Review of COVID Testing and Proof of Vaccination Submission
    - PDPA has been involved in the structure of the testing protocols in the district. The association has advocated that testing be conducted confidentially, during the workday, and paid for by the employer.
    - The association is in communication with the district about the workload of the nursing staff across buildings. PDPA wants to ensure that the workday adheres to all contractually negotiated items.

**Bold items should be included in building minutes.**

- e. Member travel over scheduled breaks  
PDTA has approached administration about potential restrictions for those who travel
- f. Superintendents Conference Day  
Members have expressed concerns about talking about racism when issues come up during class. PDTA is working with the district on potential training around the difference between talking about equity and talking about racism
- g. Take a Look at Teaching (TALAT):  
We have a planning meeting scheduled Oct 29<sup>th</sup> at 2:45 in Lomb for HS Building Reps and any other interested members.
- h. Unified bowling:  
PDTA negotiated an MOA and unified bowling will be paid at the same rate as unified basketball.
- i. WIN at secondary:  
The district continues to look at the model for WIN days at the secondary level. A committee is being formed with 3 pdta members from each building to look at planning the roll out for this initiative. here is no set date of when the WIN schedule will begin.

6. Committee Reports  
Communications (Brian Regan)

**2021-22 Speak Out Deadlines**

Speak Out	Submission Deadline	Publication Date
October	25	28
January	24	27
March	21	24
May	9	12
June	20	23

Extracurricular (Katie Shea)

District and association have agreed to have the extracurricular committee meet earlier due to the two-year hiatus.

Health and Safety (Emily Natoli-Burns).

Single stall bathrooms are labeled as gender-neutral bathrooms. PDTA is looking into the impact this may have on faculty bathrooms in the buildings.

Membership (Paul LeVan)

Still waiting on paperwork from a few potential members. Dues will begin on November 15<sup>th</sup>.

Political Action (Karen Grace)

If anyone would like to phone bank for candidtates, contact Karen Grace

Professional Advancement (Cindy Merrifield)

- PSC (APPR) met last week for the first time. Domain component 2E will remain in evaluations this year. The focus will not be for things outside of teacher's control.
- Evaluators will assume that use of rooms is decided by admin, not staff.
- The committee is updating the current website, which contains outdated information.

Professional Growth (Julie Barker)

Reminder to all certificated staff. You need to register your certificate with NY State Education. For all professional certificate holders, you will need to show your 100 hours. For all permanent certificate holders, you still need to register, but the 100 hours does not apply.

Public Relations (Nina Talamo)

- Raffle baskets were great. Raised around \$800 just from baskets
- Making strides walk—team raised \$1738
- Apparel sale is still going on—Cash, check, credit cards with slight fee.

Special Events (Shari Ebert)

Successful Benefits Fair at CRMS. Hopeful that we will be able to have this event on campus in the future, but we may need to look at outside catering, as this was very challenging on the Pittsford Food Services team. Outside catering may increase the cost of the event in the future.

6. Special Reports

*President:*

a. The PCSD Health Insurance:

Open Enrollment period will be from October 25, 2021 – November 19, 2021. This is the only time annually, other than qualifying events, for members to make changes to their Health Care options. This year the Business Office will be implementing online enrollment for Flexible Spending Accounts and Dependent Care Accounts. Each employee will be able to go to the third party website (Benefit Resource, Inc.), create their own account and enroll in the FSA/DCA that they choose. This will allow employees to log in any time of the day at their convenience. All plan information, enrollment forms, and rate sheets will be sent out via email on October 25<sup>th</sup> from the Payroll Office along with instructions on how to sign up for an FSA or DCA.

b. **Important dates (All are tentative subject to COVID-19 Restrictions):**

- SRP Leadership Conference (Saratoga Springs) Oct 29-31, 2021**
- ERS Pre-Retirement Workshop (ZOOM) - October 25, 2021 3:30-5:00 p.m.**
- NYSTRS Pre-Retirement Workshop (SHS LGI) – November 15, 2021 at 3:30 -5:00 p.m.**
- SRP Recognition Day – November 16, 2021**
- Membership Meeting (SHS LGI) – January 10, 2022 (Solidarity Wear Day)**
- Pink the Rink (RIT) – February TBD 2022 (Wear Pink)**
- Retirement Party (Eagle Vale) - May 19, 2022 at 4:30PM**

*Executive Vice President:*

a. PCL Committee:

Feedback specific to the PLC presentation/work at Supt. Conference Day is to be shared with Building PLC Rep(s) for them to share at the next PLC Committee meeting.

b. Board of Education Appreciation

Motion to donate \$250 to PYS in honor of the Board of Education  
Motion passes with majority.

- c. PTSA – Encourage all PDTA members to join! Membership is \$8 for Faculty/Staff.
- d. Student Benefit Fund - Forms are electronic and found exclusively on [www.pdta.org](http://www.pdta.org)  
Social Media - FB page (Pittsford District Teachers Association), Twitter (@PDTAunion)

*Vice President-Negotiations*

- a. Retirement Guide:  
Draft was sent to the RA with the agenda. Please send any feedback to Cindy by Thursday.

*Resolution Specialist*

- a. Agreements have been reached on a few items. Waiting on a resolution for one more.

*Message from Dwayne*

- a. Members are not okay. If you have any suggestions of how to help, please send them to Dwayne.

Respectfully Submitted,

Shari Ebert  
PDTA Secretary