



Pittsford District Teachers Association

Student Benefit Fund Guidelines

The **PDTA Student Benefit Fund** was established to provide assistance for students experiencing financial difficulties, which would limit their opportunity to learn or participate in school-sponsored educational activities. The Pittsford District Teachers Association provides resources for this fund. Contributions may be accepted from other organizations to support this fund.

Eligibility:

Students would be eligible if, in the judgment of the Selection Committee, a student is restricted from participation in school activities or unable to deal with a personal problem due to demonstrated financial needs. **Funds are allocated at the discretion of PDTA and its Representative Assembly. A fund request may be granted in full or only a portion of the request may be granted. Consideration will be given to requests which demonstrate the greatest academic need.**

Selection Committee:

Membership will consist of the PDTA Executive Vice President (Chairperson), PDTA Treasurer, and a member of the PDTA Representative Assembly.

Selection Committee Responsibilities:

The Selection Committee will determine the merit of each request for assistance and identify the amount to be allotted. Meetings will be held at the discretion of the selection committee.

Guidelines:

The applicant must be a student attending Pittsford Central Schools. No specific income criterion will be used. Maximum contribution will be \$50.00. Once the fund has been exhausted for the current school year no more applications will be accepted. All matters regarding the student will be kept confidential.

Treasurer of the Fund:

The treasurer of the fund will be the PDTA Treasurer. Their duties will be as follows:

1. Dispense funds at the discretion of the selection committee.
2. Maintain an up-to-date and accurate account of the fund.
3. Invest unused monies in interest bearing accounts.
4. Make an annual report to the PDTA Representative Assembly at the beginning of the school year.