PDTA Executive Committee Meeting Minutes

Monday, November 9, 2026 at 3:30 pm
LOCATION: SHS LGI

Standing Attendees: Jackie Bowser, Kim Chesko, Nina Dezio, Kristen Dolan, Ryan Domina, Samantha Hyde, Alyson Jacobs, Amanda Marshall, Connie Maust, Katie Phillips, Michele Riedl, Jen Villareale, Stephanie Warchol, Jessica Wojcik, ~~Dennise Zobel~~

Additional Attendees:

Sent with agenda: Posting and Transfer Doc (paper copies will also be provided)

Updates

- Sick Leave Bank
    - During the fall Open Enrollment, 58 new members joined the Sick Leave Bank. Additionally, 237 days have been added to the bank from open enrollment, those members who are not yet fully vested, and additional donated days. Currently, the Sick Leave Bank sits at 622 days.
    - The Sick Leave Bank Ad Hoc Advisory Committee will be meeting in December to discuss the FMLA leave timeframe and use of dates. The committee is hoping to share the outcome of this meeting at the January RA meeting so members can be advised for future leaves based on the new guidance.
- SRP Recognition Day is on Tuesday, November 17. An EZ Text will be sent ahead of time as a reminder for staff. Look for additional communication from your building representative on what your individual building may be doing to recognize SRPs.
- Health Insurance Open enrollment
    - The Pittsford Central School District is having open enrollment to allow employees to review their Health Insurance coverage and make changes effective January 1, 2027. Any employee wishing to make a change in their Health Insurance outside of a qualifying event (change in marital status, birth/adoption, death) may do so by 11/23.
    - For those considering retirement, it is critical that you add qualifying family members at this time, that are not already on your plan and desire coverage, as you cannot do this during retirement. For specifics, refer to email from Michael Mamo sent on 10/30/26.
- Central Office:
    - <u>ASI & Pupil Services</u>: Discussions in connection with the ASI and Pupil Services Offices have included the CT Services Survey and Wilson Training for learning specialists.
        - Concerns were brought forth about the distribution of the CT Survey and the dates for the Wilson Training as they overlap with elementary parent/teacher conference dates. PDTA has been advocating for more proactive communication to ensure all members receive information at the same time and have input on future training dates.
    - <u>Superintendent</u>: Discussions in connection with the Superintendent's Office included staff wearing their PCSD badges for identification. Shana sent an email to a targeted group of staff members reminding them that badges should be worn at all times.
    - <u>Capital Improvement Project Leader Meeting</u>
        - Building-level capital improvement project teams continue to meet. Scott, Kelly, Melissa, and Stephanie are meeting quarterly or as needed and have their next meeting scheduled for the end of January.
        - Construction at Barker Road and Medon High School will begin to impact more staff and students and cause classes to move. Scott Barker and team have been very responsive and happy to support any questions or concerns that come up.

- Construction at Mendon Center will begin in late January and construction at Park Road will begin the last week of June.

Posting & Transfer Doc Activity

- PDTA, PDAA, and HR met to look at the Posting and Transfer Process Document to look at concerns and areas for improvement. The PDTA Executive Committee began looking at the Posting and Transfer Document to make recommendations and clarify different areas of the process that are unclear. The group took time to independently read through the document and then engaged in a large group discussion beginning to identify areas for improvement. Exec will continue this work at the December Exec Committee meeting.

Reports

1. Treasurer – Ryan shared that our taxes are completed.

Officer & Building Rep Reminders

- The Pittsford Central School District is having open enrollment to allow employees to review their Health Insurance coverage and make changes effective January 1, 2026. Any employee wishing to make a change in their Health Insurance outside of a qualifying event (change in marital status, birth/adoption, death) may do so by 11/23. For specifics, refer to email from Michael Mamo sent on 10/30/26.
- First PDTA dues deduction coming out of paycheck on 11/15
- Speak Out – members are encouraged to read the most recent publication of PDTA's Speak Out. These issues are filled with information that is relevant and important to our members. PDTA leaders and members are encouraged to submit articles for consideration.
- Fill vacant committee seats
    - Current Committee Roster: https://www.pdta.org/_files/ugd/f3e441_6380b26c748a4a4b8c1f324cddddb7d7.pdf
    - Share the job descriptions: https://www.pdta.org/copy-of-pdta-officers

Important Dates

- **SRP Recognition Day** – Tuesday, November 17
- **Active Membership Meeting** – January 11, 2027 @ 3:30-5:00pm (SHS)

Meeting Adjourned at 5:01PM
Respectfully submitted,

Alyson Jacobs
PDTA Secretary