



PDTA Representative Assembly Minutes

Monday, November 9, 2020

1. Opening:
 - a. Review of NYSUT/PDTA Code of Conduct
 - b. Additions to the Agenda: NONE
2. Approval of the Minutes (sent with agenda)
 - a. Representative Assembly – October 2020
 - b. Executive Committee – November 2020

Motion to approve minutes. Motion passes

3. Treasurer's Report: (sent with agenda)
 - a. Treasurer's Report
 - b. Zoom account: Motion brought to RA for the purchase of a Zoom account for PDTA at the cost of \$15 per month. PDTA will need to have their own account for BOE interviews in the Spring.

Motion to purchase a zoom account in the amount of \$15 per month. Motion passes

4. Old Business
 - a. Sick Leave Bank Update:
 - New member days : 65
 - Donations : 113
 - b. SRP Recognition Day is Tuesday, November 17, 2020
 - Magnets have been mailed to each building for each NYSUT/PDTA SRP
 - Stickers will be available by the end of the week.
 - c. HR Hiring Process
 - Announcement of new HR director going to the Board tonight. Staff will be notified immediately after approval. Once staff communication has been delivered, community will be notified.
5. New Business
 - a. PDTA moving all meetings and workshops to fully remote
 - includes all group meetings, but personal 1:1 meetings will still take place in person.
 - b. PDTA/PCSD – Travel protocols for upcoming breaks

Bold items should be included in building minutes.

- PDTA has discussed a travel protocol communication with the district. PDTA is advocating for members to be able to use their sick days for quarantine related to travel over holiday break. Current FFCRA (Family First Corona Relief Act) grants 2/3 sick days for quarantine related absence for member or family member. This relief act is only in effect until December 31, 2020.
- c. Sick Day Guidance and Substitute Process Document from PDTA
- PDTA is working with the district on clarification of family sick. Some family sick days may fall under the FFCRA guidelines. PDTA is working to reimburse retroactively for days that were deducted incorrectly.
 - Substitute process should work as it normally would. When you are absent, sub plans are provided for your students. If an absence occurs on a Wednesday, asynchronous work is posted. There are no additional responsibilities on the teacher.
- d. Superintendent's Day
- PDTA discussed the Superintendent's Conference Day. PDTA did not agree with the planning of that day. The association continues to advocate for training for paraprofessionals with 1) technology and 2) classroom management. Some building administrators have put this training on the classroom teachers, which was against the advocacy of the association who requested that this training be provided by administration.
 - Together with the Superintendent, we are forming a joint subcommittee. All PDTA SRP Reps will be invited represent the interests of our members
- e. Scenario Committee Update
- No update at this time
- f. PCSD Paraprofessional Handbook
- PDTA has consistently advocated for training and the communication of clear expectations for Paraprofessionals if we must pivot to fully remote.
 - Document is in its final revision process. The handbook will go back to SEAC, then to ELT, and SLT for final review. This document is a broad based EA / CSE / Para document that will provide an overview of the role of a paraprofessional

g. Presidential Elections

- Dwayne discussed his message sent out this morning around the presidential election, and advised all members to post cautiously to social media, as these messages may be taken out of context and brought to administration.

h. NYS Cluster Action Initiative to address “hotspots”.

- (Red Cluster Zone/Orange Warning Zone – schools closed
Yellow Precautionary Zone – open w/required weekly 20%-25% testing of in-person school population
- PDTA has been working with the district on process for testing and pivoting to fully remote, if need arises.

6. Committee Reports

a. Communications

- 2020-21 Speak Out Deadlines

Speak Out	Submission Deadline	Publication Date
January	1/11	1/14
March	3/15	3/18
May	5/10	5/13
June	6/14	6/17

b. Extracurricular (Katie Shea)

- For all extracurricular activities that would like to begin running, please be aware that there is a form to restart extracurricular groups. This form must be filled out before groups meet. At this point, groups are only being approved to meet virtually. PDTA advises staff not to start your group before you sign your contract. If you think your contract is incorrect, please speak with your building extracurricular rep."

c. Health and Safety (Emily Natoli-Burns).

d. Membership (Paul LeVan)

- 100% teacher membership. Membership is still reaching out to some new hires and SRPs who have yet to sign. A list will go out to all officers and building reps who have not joined by the deadline.

- e. Political Action (Karen Grace)
 - Continuing outreach for senate run offs in Georgia
- f. Professional Advancement (Cindy Merrifield)
 - No report
- g. Professional Growth (Julie Barker)
 - No report
- h. Public Relations (Nina Talamo)
 - PDTA Lanyard Sales: There are still lanyards available!
 - Apparel sale coming up for the holidays
- i. Special Events (Shari Ebert)
 - No report

Special Reports

President:

- a. Important dates:
 - SRP Recognition Day – November 17, 2020
 - NYSTRS Pre-Retirement Workshop (remote)– November 19, 2020 @ 3:30 p.m.
 - Membership Meeting (TBD) – January 11, 2021 (Solidarity Wear Day)
 - Pink the Rink (RIT) – February 6, 2021 (Wear Pink)
 - Retirement Party (Eagle Vale) - May 20, 2021 at 4:30 p.m

Executive Vice President:

- a. PTSA – Encourage all PDTA members to join! Membership is \$8 for Faculty/Staff.
- b. Student Benefit Fund - Forms are electronic and found exclusively on www.pdta.org
- c. Follow us on Social Media - FB page (Pittsford District Teachers Association), Twitter (@PDTAunion)
- d. PDTA Apparel Preview: PDTA discussed the new apparel sale coming up next month

Vice President-Negotiations

- a. Retirement Information Guide Committee
 - Committee is working to put together a retirement guide brochure
- b. APPR committee:
 - Observations have started. PDTA has received positive feedback so far.

Resolution Specialist

- Questions on overages / overloads should go through Kim
- Anyone taking a future leave should contact Kim (maternity) or Dwayne (medical)

Delegates

- No report

Retiree

- Jean Strazzabosco has been leading the honor an educator award, and would like to retire. The retiree group asked who would like to take on that role, and Barb Shapiro has stepped up as the new lead. This role will become part of the Vice President's responsibilities
- Retirees will be meeting tomorrow.

Respectfully submitted,
Shari Ebert
PDTA Secretary