



Providing support for successful careers in public education
Developing collaborative relationships among all educators
Targeting positive public relations
Advancing a strong professional spirit

2024-2025 QUICK REFERENCE GUIDE

Salary (See Contract for more specifics)

The first paycheck is Friday, Sept. 15th (20 or 24 paychecks)

- Check your documents regularly.
- 2024-25 Yearly Salary Increases: Teachers 4%, SRPs 4%
- 2024-25 Chaperone Compensation: \$31.09/hour
- 2024-25 Certificated Curriculum Writing Comp: \$43.90/hour

Professional Learning

- Tuition reimbursement: Cert: ½ reimbursement (unlimited number of hours per year until Masters is attained, then six hours per fiscal year); prior approval is required; proof of payment and grade submission required.
SRP: After 3 years full-time employment, ½ tuition reimbursed for six hours per fiscal year of undergraduate study toward Bachelors or graduate study toward teacher certification.
- Cert: 0-12: 12.5+ \$28/hr.
- SRP \$20/hr.
- Conference/Workshop attendance: prior approval by supervisor necessary; See [Travel and Conference Form](#) (PCSD Business Dept)

Absences

- Sick leave: includes personal and family illness: 15 days per year; can accumulate to 200 days.
- Sick Leave Bank: join during Fall open enrollment.
- Personal leave without deduction from sick leave: see Contract for list of approved absences.
- Personal leave with deduction from sick leave: Administrator/Supervisor approval required. Reason for absence typically does not need to be provided unless extending school holiday or related to FMLA.
- Dr. Notes with specific medical information are not typically requested other than the purposes of FMLA. If requested, consult PDTA Rep immediately.

Dwayne Cerbone
President
267-3420 (PDTA Office)

Tracy Castleberry
PDTA Administrative Asst.
267-1035
586-6114 (Fax)

Kim Chesko
*Resolution Specialist &
Medical/Leave Advocate*
267-3299 (JRE)

Building Representatives:

Allen Creek
Michele Riedl, x 3615

Jefferson Road
Bret Burrows x 3305

Mendon Center
Jen Villareale, x 3494

Park Road
Spencer Jones, x 3442

Thornell Road
Greg Bischooping, x 3705

Barker Road MS
Kristen Dolan, x 3997

Calkins Road MS
Melissa Althouse, x 3970

Mendon High School
Samantha Hyde, x 3686

Sutherland High School
Amanda Marshall, x 3905

SRP
Connie Maust, x 1026

Website: www.pdta.org **X (Twitter):** @PDTAunion
Facebook: Pittsford District Teachers Association (PDTA)

Benefits

- Health Insurance: 10% contribution for Blue Point Value; prorated for part-time of .5 or more. HDHP available.
- Life and Disability Insurance: made available for each full-time employee at no cost to the District. Excellent group rates.
- Dental Insurance: 100% District paid if .5 or more.
- Flexible Spending Account: voluntary program for unreimbursed medical and dependent care expenses; pretax dollars; sign up each year; use it or lose it.

Supervision and Evaluation

- Professional Staff: Our annual APPR plan can be found on the Employee section of the District website and is collectively bargained.
- Evaluation file: one file, even for a traveling teacher; all materials brought to your attention; review and respond within 30 days
- Probationary period: four years or three for previously tenured in the same area in New York State
- SRP: One written evaluation per year by June 1
- Weingarten Rights: Right to representation at any meeting that may lead to discipline. Please avail yourself of this whenever offered or you believe it is necessary.

Problems, Questions or Concerns...

- Related to your Membership or terms and conditions of employment: Contact your PDTA Building Representative or Kim Chesko, PDTA Resolution Specialist & Medical/Leave Advocate x 3299
- All other Union and/or Personal Needs: Contact Dwayne Cerbone, PDTA President x 3420
- Additional Resources:
NYSUT Peer Support Line 1-844-444-0152
Associates in Employee Assistance (585) 383-4478