



WANDA WARD STUDY GRANTS FOR PROFESSIONAL DEVELOPMENT

In an effort to promote continued professional learning, Article 2-5 of the current Agreement between the Board of Education and the Pittsford District Teachers' Association was negotiated. Article 2-5 states:

"The District shall appropriate a fund of no less than \$5000 to be used by staff members for professional development activities during recess periods. The Study Grant Committee, comprised of three PDTA members and two Administrators, shall decide who shall be awarded recess period grants."

The purpose of a study grant is to provide staff members interested in professional learning an opportunity for reimbursement of expenses that would not be covered by other methods, such as tuition reimbursement or conference allocations. The Study Grants Committee, comprised of teachers, the PDTA Professional Growth Chair, and the Assistant Superintendent for Instruction, will determine the distribution of the funds. Distribution of the funds will be determined by the relevance and anticipated value of the proposed studies. The Committee will give preference to those applicants who have not previously received funding. Preference will be given to Professional Staff over Paraprofessional Staff.

Applications for study grants for the November, December, February or spring recess periods must be completed and submitted to the PDTA Office by November 1. Recipients will be notified by the end of November. Applications for study grants for the summer recess must be completed and submitted to the PDTA Office by April 15. Recipients will be notified by early May. Please remember that study grants will only be awarded for professional learning activities that take place during recess periods.

Recipients of a study grant will be asked to compose a short article for an upcoming edition of *Speak Out*, highlighting the impact the professional learning has had on their work. The PDTA Professional Growth Chair will notify recipients of their deadline.

APPLICATION FOR STUDY GRANTS

As provided for in Article 2-5 of the Agreement

For Recess Period _____

Name _____ Date _____

Current Position _____ Building _____

Areas of Certification _____

Years of Service in District _____

Years of Teaching Experience _____

Requested Amount of Grant _____

Please List Other Sources of Funding (stipends, scholarships, grants, the District, etc.)

Are you a past recipient of Study Grant Funding? Circle: Yes or No

If yes, when? _____

Please attach an itemized breakdown of costs.

Describe below in as much detail as possible, the proposed program to be completed during the Study Grant, including how you will use the funds awarded. Please include copies of any brochures, information or official course documentation or your activity.

Describe below the relevance and/or value of the proposed study to your current assignment in the District. If possible include how the proposed study aligns with your Professional Plan or other building or district initiatives. Please be specific.

How will you share the results of your experience? (Every Study Grant recipient will be expected to share their experience in an article to be included in PDTA's Speak Out publication.)

Is there any other information you would like to share?