

Executive Committee Meeting
Tuesday, September 6, 2016
Minutes

Present: ~~B. Burrows, D. Cerbone~~, K. Chesko, J. DiBrango, K. Dolan, J. Drake, L. Drake, S. Ebert, D. Larson, L. Mauger, D. Pellegrino, J. Shaw, K. Socker, L. Spring, S. Warchol, D. Zobel

Updates:

- Who's Who, new FB and Twitter sign and Tentative Summary distributed. The contract for 2015-2016 + the tentative agreement make the current contract until they are printed.
 - Sent with agenda: Mtg Dates, RA Roster, Committee Rosters (Fill openings & give me names)
- **Annual AFT audit completed over**
- **the summer. Went very smoothly and all information will be presented at the RA.**
- **Duty of fair representation/improper practices/Weingarten rights/progressive discipline**

As representatives, we have a duty to represent everyone fairly. If anyone felt like we did not represent them fairly we could be brought up on improper practice charges.

Weingarten Rights: All members have the right to representation, but members must initiate this representation. All members should ask the following questions before entering a meeting with their administrator:

- **What is this meeting regarding?**
- **Do I need a union rep?**

Cadet rights—tenured members have the right to be silent. They may choose to take these rights in the middle of the meeting.

Representatives may end the meeting if needed.

PDTA believes in progressive discipline

PDTA has 30 days from when the member knew or should have known that there was a problem.

- **Teacher Registration Reminder:**
 - **As of July 1, 2016, all permanently or professionally certified teachers or educational leaders and Level III teaching assistant certificate holders are required to register with SED in the month of his/her birth*. This registration process will be done using the State Education Department's TEACH system. These certificate holders will be required to register every five (5) years thereafter.**
- **Association and district are working on all of the offline negotiations items.**
- Kristen and Jill attended the RTI conference in the end of June.
- Email lists
- Scheduling Committee—Jolene was invited by Melanie to discuss scheduling on September 14th.
- Other

Input Required:

- Disseminated Executive Committee Contact Information
- Sick Leave Bank
- Third Superintendent's Conference Day: Jolene requested feedback to bring to HR about the 3rd superintendent's conference day.
- PDTA Budget Committee Idea: PDTA would like to have a committee help create a strategic budget plan. Executive committee discussed the makeup of this committee. Formal vote: no: 0, abstain: 0, no need for further discussion.
- **Elementary Report Card meeting with Melanie and with Jeff: Meeting around the functionality on the elementary report card on October 19th. All elementary representatives were invited, along with Jolene. Melanie offered a meeting to discuss the content of the elementary report card. Elementary building representatives agreed to this meeting. Jolene suggested creating a shared document to help facilitate the meeting.**
- Other: Jolene would like to see the representative assembly participate in periodic training (every 3-5 years) through NYSUT.
- Jolene will be out the next 2 days. Kim is in charge until Monday.

Building Rep Reminders:

- **TO DO at the first faculty meeting. Here are your talking points. Items 1-7:**
 1. **Introduce building PDTA leadership team** including reps, assistant reps, **membership and public relations volunteers**...include your SRP leadership as well if you have one. Let your building know that you will be meeting with your principal monthly and that they can bring up items they would like you to speak about at that meeting.
 - **IMPORTANT:** If you have a non-tenured administrator(s), discuss the process for communication (early and often).

- Speak to Admin now about Benefits Fair and everyone's right to attend when professional responsibilities are completed. For secondary staff that means 2:30.
- 2. **Discuss ways you will be communicating...**@ ea. faculty meeting and through email with meeting minutes each month. Discuss the importance of reading these emails and staying informed with all that is going on within the district and throughout NYS and the nation.
- 3. **Tell them where your PDTA bulletin board will be** and that you will place the Who's Who there and the information about our **Facebook page** there. Encourage folks to "like" our page! It is informative, fun and has tips about NYSUT benefits that we do not put on school email. Inform them of our **Twitter account @PDTAunion** and webpage at www.pdta.org.
- 4. **Ask each and every person to join the PTSA.** Building coalitions is so important in today's educational climate, particularly with attacks on teacher tenure and public educators in general. Membership in PTSA is one small way to show the community that PDTA cares. The form to join is found in the District calendars. Our membership means a lot to our parents.
- 5. **Lastly, encourage members to walk in the Making Strides Walk on Sunday, October 18, 2015, as a member of the PDTA team or better yet, have your public relations volunteer speak to it.** Encourage your building to designate 1-2 walkers and walk under the PDTA banner. Information from Kelly Jordan, our Public Relations Chair, will be forthcoming.
- 6. **Speak to your membership volunteer**, ask if they want to say a few words. I think this is really critical so that our potential members can put a name with a face and hopefully they will say a few words about the importance of union membership.
- 7. **Mark your calendars: Benefits Fair Oct. 6 (Solidarity Wear Day), SRP Day Nov. 15, TRS Workshop Dec. 15, PDTA Teacher Center Elective Workshops: October 19, *What does politics have to do with education?* repeat of last year's workshop: November 3rd, *What to say about unions at a holiday dinner (formerly entitled what to say about unions at a cocktail party)***
- 8. Schedule a building visit with Jolene in November or December.

Building news: