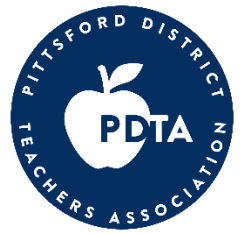


# **PDTA Representative Assembly Meeting Minutes Monday October 19, 2020**



## **1. Opening:**

- a. Review of NYSUT / PDTA Code of Conduct

## **2. Approval of the Minutes (sent with agenda)**

- a. Representative Assembly—September 2020
- b. Executive Committee—October 2020

Motion to accept the minutes

Motion passes

## **3. Treasurer's Report: (sent with agenda)**

- a. Treasurer's Report
- b. Member in need of support

Motion to approve an expense of \$200 to help a member in need

Motion passes

## **4. Old Business**

- a. Sick Leave Bank :
  - o Open Enrollment Period for New Members (October 1-31<sup>st</sup>)
  - o Open Donation Period for existing Members (October 1-31<sup>st</sup>)

## **5. New Business**

- a. Reminder Asst. Reps and others:

All Bldg. level concerns go through the Bldg. Reps...and all district level concerns through officers.
- b. PDTA Sexual Harassment Training
  - o All RA Members have completed the PCSD Sexual Harassment Module before this meeting. Representatives submitted certificates to Karen.
  - o Review and Discussion of PDTA Sexual Harassment Policy, Compliance Form and Reporting Process
  - o Opportunity for questions.

**Representative Assembly agreed to have the secretary sign on behalf of members according to attendance records for today. Agreement was noted on signature sheet.**

- c. FluShot Clinic :

Representative Assembly discussed the recent flu shot clinic.

- d. Win cap:

All members are encouraged to review their most recent pay reports and sick day balances for accuracy. Members should pay attention to the sick leave column to ensure that any day taken for COVID reasons has not been deducted from your sick leave. If there has been an error, contact your administrator.

- e. SRP Recognition Day is Tuesday, November 17, 2020.  
PDTA will provide stickers to staff and SRPs. NYSUT will provide car magnets for each SRP. RA discussed including non-members who support our students in a similar capacity as an SRP. Decision was made to calculate the number of people would fall under this category. If there are fewer than 10 RA is in agreement to support them.
- f. PDTA Survey:  
Dwayne reviewed the preliminary data that was received from the survey. Request for people to help analyze the data once the survey closes.
- g. Holiday Travel:  
PDTA is requesting a process document for members choosing to travel during holiday recess.
- h. Secondary Attendance Update:  
Based on the conversation at RA, PDTA has moved forward to alter attendance process. There will be a new process coming shortly. District is looking to transition around conference day.
- i. COVID-19 Survey :  
Travel to other location has been added to the daily screening.
- a. Quarantine Protocols :  
Students or Staff may be quarantined due to COVID-19 (+) or following contact tracing, someone known to be in contact with someone who is (+) when protective protocols were not in place
- Students and Staff
  - Communication
  - We need to remain vigilant about 6 feet distancing and masking, especially during lunch.
  - Building reps need to advocate for more space so that staff can socially distance.
  - When a student is quarantined, they are home sick. Teacher responsibility remains the same as it would if you had a sick student prior to COVID. Members are reminded to take parent communications to administration if requests are unreasonable. PDTA will support members if administration is unwilling.
- j. Superintendents Conference Day:**  
PDTA discussed the upcoming conference day.
- k. United Way ROC 21 Day Racial Equity Challenge:**  
<https://www.uwrochester.org/equitychallenge>
- Community Event PCSD has registered and will distribute information to all PCSD employees. Participation is voluntary.

- PCSD will participate, along with thousands of others in the Greater Rochester region, committing to deepening our understanding of and willingness to confront racism, bias and other social inequities.
- We will receive an email every weekday from October 23 - November 20 with links to recommended articles, videos, podcasts, reflections and more.

**I. Scenario Committee Update**

- Current TLMs—what are the gaps in our current models.
- Readiness to pivot to fully remote—small group pivot / large group pivot.

What makes us pivot?

Monroe county mandate

Sub shortage / bus driver shortage etc.

- Preparedness for the changes that may be needed to accommodate the second round of Remote/In-Person Family Choice for second semester.

**m. HR Hiring Process**

- Afternoon of October 27th : HR Candidate Presentations
- Intention is to present candidate to BOE at November 9<sup>th</sup> meeting

**n. PTSA Fundraising Week**

This week you can show your support of the Pittsford PTSA in a variety of ways. Check out the PTSA and PDTA social media for specific details and links. Their fundraising directly impacts our students and the programming they facilitate at all nine buildings. For following events, be sure to show the flyer (sent via email) at checkout and a portion of the proceeds will go to the PTSA:

- Monday, October 19, from 4-8 p.m. – Chipotle
- Tuesday, October 20, from 4-8 p.m. – FAVO Pizza
- Wednesday, October 21, from 10 a.m.-5 p.m. – Philly Pretzel Factory

**6. Committee Reports**

**1. Communications**

Speak Out	Submission Deadline	Publication Date
October	10/26	10/29
January	1/11	1/14
March	3/15	3/18
May	5/10	5/13
June	6/14	6/17

## 2. Extracurricular (Katie Shea)

- a. There is a form for any club that would like to be restarted. All clubs must be virtual. Members are not required to start their club.

## 3. Health and Safety (Emily Natoli-Burns).

## 4. Membership (Paul LeVan)

- a. Membership update: 100% teachers. Paras: 3 individuals need to sign, one of which is a new hire.

## 5. Political Action (Karen Grace)

- a. Phone banking for election
- b. NYSUT sent out voter handbook

## 6. Professional Advancement (Cindy Merrifield)

## 7. Professional Growth (Julie Barker)

## 8. Public Relations (Nina Talamo)

- a. PDTA Lanyard Sales

## 9. Special Events (Shari Ebert)

## Special Reports

### President:

- Building Visits in Fall
- Important dates:
  - SRP Leadership Conference Virtual Oct. 23-25. Free. Registration deadline is Oct. 20
  - ERS Pre-Retirement Workshop - October 26 3:30-5:00 PM via Webinar
  - Federal/State General Elections - Tuesday, November 3, 2020
  - SRP Recognition Day – November 17, 2021
  - NYSTRS Pre-Retirement Workshop (SHS Auditorium) – November 19, 2020 at 3:30 p.m.
  - Membership Meeting (SHS LGI) – January 11, 2021 (Solidarity Wear Day)
  - Pink the Rink (RIT) – February 6, 2021 (Wear Pink)
  - Retirement Party (Eagle Vale) - May 20, 2021 at 4:30 p.m

### • Executive Vice President:

- Board of Education Appreciation
  - PDTA created the video for the BOE
  - Donation to PEF in honor of the Board.

MOTION to increase the donation from \$200 to \$250

Motion passes

- PTSA – Encourage all PDTA members to join! Membership is \$8 for Faculty/Staff.
- Student Benefit Fund - Forms are electronic and found exclusively on [www.pdta.org](http://www.pdta.org)
- Social Media - FB page (Pittsford District Teachers Association), Twitter (@PDTAunion)

- **Vice President-Negotiations**

- MOA Update: PDTA continues to review all MOA/ MOUs. PDTA is focusing on implementation of this contract language.
- APPR Update: Committee met as a large group. A request has been made to change the name of the committee to PSC (Professional Standards Committee). This name change would support the professional growth of all members, not just certificated staff.

- **Resolution Specialist**

- Anyone who has not received an overage / overload contract please let Kim know.
- Any anticipated medical leaves should contact Kim or Dwayne.
  - Meetings with HR to discuss the following:
    - clear communication around travel
    - clear communication for members who are out on next steps
    - Posting of 2 open positions and ensuring there are job descriptions for the postings.

Respectfully submitted,

Shari Ebert