

PDТА Executive Committee Meeting Minutes

Monday, October 5 at 3:30 pm

LOCATION: SHS LGI



Standing Attendees: Jackie Bowser, Kim Chesko, ~~Nina Dezie~~, Kristen Dolan, Ryan Domina, Samantha Hyde, ~~Alyson Jacobs~~, Amanda Marshall, Connie Maust, Katie Phillips, Michele Riedl, Jen Villareale, Stephanie Warchol, Jessica Wojcik, Dennise Zobel

Additional Attendees:

Sent with agenda: Posting and Transfer Doc (paper copies will also be provided)

Updates

- Exec Business
 - The PDТА Executive Committee had discussion regarding the following topics: Sick Leave Bank and Capital Improvement Project Meetings.
 - Open Enrollment for the Sick Leave Bank has begun. Seventeen members donated on the first day of open enrollment. The electronic forms have been working well.
 - Team meetings with campus construction are continuing regarding Capital Improvement Projects. The monthly all person meetings have stopped and building representatives are actively involved in conversations.
 - There is an MOA in place for any member that needs release time to move their room. Please talk to your building representative if this affects you.
- Central Office:
 - HR: Discussions in connection with the HR office included Cypherworx Deadlines and the APPR Process.
 - The Cypherworx deadline for sexual harassment has passed. Members should refer to Shawn's email about the required trainings.
 - Some administrators are experiencing challenges with the new APPR platform and having access to all members in Perform. This should not impact our members and observations can carry on as normal.
 - Superintendent: Discussions in connection with the Superintendent's office included the United Way Campaign. Communication has gone out about the campaign and kick off was Monday, October 5th. The campaign has been moved to the fall partially to coincide with the Benefits Fair as they will be there.
 - If members have questions, they are encouraged to reach out to their United Way Campaign representative
 - ACE - Amy Pelletier
 - JRE - Robin Miller
 - MCE - Lauren Andolina-Wrobel
 - PRE - Rachel Roberts
 - TRE - Melissa Dacey
 - BRMS - Ellen Fox
 - CRMS - Bridget Strub
 - MHS - Alizah Khan
 - SHS - Nancy Hakes
- Addition to the Agenda
 - New Presidents Convention
 - This past weekend, Stephanie attended the statewide New Presidents Convention in Albany. This was a very immersive experience with staff from all departments at NYSUT. Stephanie will be sharing out information to membership as we continue throughout the year.

EC Meeting Dates 2026-2027: 9/14, 10/5, 11/9, 12/7, 1/4, 2/1, 3/1, 4/5, 5/3, 6/7

- The NYSUT Representative Assembly will take place in NYC this year which is more expensive due to location. Per Ryan, we have \$6,000 in the budget for this. Information regarding how many representatives we will have will be forthcoming.

Reports

1. Executive Vice President – Enrichment Grants are available through the district level PTSA. Elementary has access to more funds than secondary does. If members are in need of something, they are encouraged to reach out to PTSA to inquire about enrichment grants. Middle school cultural arts funds are more limited in how they can be used, which has caused some confusion. Advocacy for more clear communication will take place.
2. VP of Negotiations – The Negotiations Team will be meeting on October 5 and October 19 to prepare for the first negotiations meeting which takes place in three weeks. Stephanie, Dennise, Shana, and Shawn will meet next week to go over some logistics.

Officer & Building Rep Reminders

- Sick Leave Bank- encourage members to join or donate additional days (up to 4)
 - Open Enrollment Period: October 1-31
 - Please note, the notation “Sick Bank Contrib.” in WinCap Web Attendance Balances indicates SLB status. You are fully vested if it shows 4 days. This does NOT indicate that 4 days were deducted this year, additional days are NOT deducted annually after you are vested.
- *Speak Out*- members are encouraged to read the most recent publication of PDTA’s *Speak Out*. These issues are filled with information that is relevant and important to our members. PDTA leaders and members are encouraged to submit articles for consideration.
- Members should regularly verify all payroll and absence recording in WinCap. Report errors or questions to your Supervisor/Administrator.
- Building Visits
 - Tracy will be reaching to BR to set up a first semester official building visit AND a Building Representative/team meeting
- Fill vacant committee seats
 - Share the job descriptions: <https://www.pdta.org/copy-of-pdta-officers>

Important Dates

- **NYSLRS (SRP) Pre-Retirement Workshop**- October 7 @ 3:30 pm- SHS LGI
- **PDTA Apparel Sale**- October 15 through November 6
- **Benefits Fair/Flu Shot Clinic**- Thursday, October 22 @ 2:30 – 5:00 pm (CRMS Commons/Gym)
- **November *Speak Out***- Submissions Due 11/2, Published 11/5
- **SRP Recognition Day**- Tuesday, November 17

Meeting Adjourned at 5:01PM

Respectfully submitted,

Alyson Jacobs
PDTA Secretary