

# PDTA Representative Assembly Meeting Minutes

Monday, April 13 at 3:30pm

LOCATION: SHS LGI



**Attendees:** Jaclyn Anderson, ~~Nicole Barry~~, Susan Benson, ~~Jennifer Birdsong~~, Jessica Bonadio, Greg Bischooping, Erica Bonin, ~~Jackie Bowser~~, Bret Burrows, Kim Chesko, ~~Erin Ciccone~~, ~~LaShanda Clark-McCadney~~, ~~Erin Cregan~~, Nina Dezio, Kristen Dolan, Ryan Domina, Ellen Fox, Murie Gillett, Karen Grace, ~~Marc Hellem~~, Irene Hopp, ~~Samantha Hyde~~, Alyson Jacobs, Kelly Jordan, Paul LeVan, Amanda Marshall, Brandon Mauks, Connie Maust, Erin Moses, Kelly Nanavati, Emily Odhiambo, Robyn Paino, Farida Patrawala, Radhika Ramesh, Deborah Ricketts, Michele Riedl, Jennifer Robinson, Brian Shafer, Katie Shea, Whitney Sienkiewicz, ~~Jennifer Simons~~, ~~Patty Steeley~~, Lindsay Stephens, Rebecca Tan, ~~Jake Thompson~~, Jen Villareale, Stephanie Warchol, Heather White, Jeff Wing, ~~Jessica Wojcik~~, Dennise Zobel

**Additional Attendees:**

Sent with Agenda: LED Lighting Doc, March Rep Assembly Minutes, April Executive Committee Minutes, Treasurer's Reports, 2026-2027 Recorded Negotiations Team Vote

Opening:

- NYSUT/PDPA Code of Conduct
- Additions to the Agenda
  - There have been recent phishing emails about leaving voicemails in other local districts. Due to this, we will have another phishing campaign coming out. If you receive a message regarding a voicemail that is not from Cisco Unity Messaging, please mark the email as phishing.

Approval of the Minutes (sent with agenda)

- **Action:** A motion to approve the minutes was made a seconded. Motion passed unanimously.
  - Representative Assembly: March 2026
  - Executive Committee: April 2026
- 2026-2027 Recorded Negotiations Team Vote
  - Members of the PDPA Representative Assembly were provided via email a copy of the Secretary notes reflecting the communication and vote pertaining to the two additional members of the Negotiations Team. Our Negotiations Team is now set.

Treasurer's Report: (sent with agenda)

- Treasurer's Report
  - Current account balances were shared, and we are in good standing. The two big budget items that still need to be paid out are the retirement party and end-of-year stipends.
- Budget Advisory Committee
  - We are still in need of two active members to join PDPA President and Treasurer (Stephanie and Ryan) on the Budget Advisory Committee. The meeting will take place on Monday, April 27th at 4:00pm at the PDPA Office. The meeting is expected to last 60-90 minutes.
- 2025-2026 Audit Committee
  - We are still looking for four active members to join PDPA Treasurer, Ryan, on the 2025-2026 Audit Committee. The meeting will take place in either July or August. The official date will be chosen once the team is established. Lunch will be provided.

Old Business

- Sick Leave Bank Updates
  - The Sick Leave Bank Ad Hoc team had their second meeting where they continued looking at current guidelines to work through suggestions and changes. The team will continue to review all SLB

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documents to eventually make recommendations to Rep. Assembly. The next meeting has been scheduled for Tuesday, April 28<sup>th</sup>. During the March donation period, an additional 78 days were donated to the Sick Leave Bank.

- PDTA Elections
  - Vacancies
    - We are actively working to fill three openings – PDTA Safety and Wellness Committee Chair, TRE Building Representative, and one Assistant SRP Representative. Communication about the vacancies was sent out to membership on Friday, March 27<sup>th</sup>.
    - Members interested in the Safety & Wellness Committee Chair position have until noon on Friday, April 17<sup>th</sup> to submit their Election Form to the PDTA Office.
    - Additional communication has been sent to Thornell Road regarding the Building Representative position and the SRP Assistant Representative position as this is where the vacancy currently is. TRE members have until noon on Friday, April 17<sup>th</sup> to express interest for the SRP position. If no interest is expressed, communication will be sent to Park Road about the position as they don't currently have an SRP Representative.
  - Building Committee Volunteers
    - The timeline for filling PDTA Officer and Building Level elections was adjusted and condensed into one election timeline. Previously, PDTA Officer and Building Level elections were separate.
    - A new document was created to inform members of PDTA building-level committee positions. These are volunteer positions. The document includes a brief description of each committee along with a link to the PDTA website with the full description.
      - This document was emailed to membership by Tracy on Monday, April 13<sup>th</sup>.
      - Members interested in volunteering on a building-level committee position will have until May 4<sup>th</sup> to submit their interest to their Building Representative. Building Representatives will then have until May 11<sup>th</sup> to compile these interests, continue to fill open positions, and complete a final form for submission to the PDTA Office.

#### New Business

- Careers in Education Conference
  - A request was made to PDTA, to cover the conference fees of high school students attending the Careers in Education Conference. A discussion was had about how this type of request had been handled in the past, Rep Assembly members asked questions/had discussion, and Stephanie will report back to the PDTA members making the request.
- Posting Process
  - This year's first round of postings for Certificated Staff is scheduled to begin on Friday, April 17<sup>th</sup>. Postings for SRPs will begin in mid-May.
  - Any member who is unsure of their posting needs/rights should reach out to their PDTA Building Representative as soon as possible for assistance. Any member informed they are displaced should reach out to their PDTA Building Representative immediately for assistance.
  - The union has collaborated with HR to draft a comprehensive Posting information/guidance document that can be found in previous PDTA minutes and on the PDTA website (pdta.org) within the Documents tab.

#### Committee Chair and Officer Reports

- Communications (Murie Gillett)
  - **Speak Out Deadlines:**
    - May                      Submit: 5/4      Publish: 5/7
    - June                      Submit: 6/8      Publish: 6/11
  - **Website**
    - [www.pdta.org](http://www.pdta.org)
  - **Social Media**

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- **Facebook: Pittsford District Teachers Association- PDTA**
- **Instagram: @pdtaunion**
- **X: @PDTAunion**
  
- Political Action (Karen Grace)
  - BOE Endorsement
    - Candidate Petitions Due Monday, April 20
    - Interviews tentatively scheduled for April 22 & 23
    - Tentative PDTA Representative Assembly Meeting Scheduled via ZOOM for Monday April 27 from 3:30-4:00 to consider Endorsement of BOE Candidates
  - VOTE Cope information has been distributed to committee reps. We are actively seeking ways to encourage members to be more involved in the Fix Tier 6 Campaign.
- Professional Standards (Dennise Zobel)
  - Small group will be meeting on Tuesday, April 14<sup>th</sup>, to begin looking at potential digital platforms we could use for evaluations to transition away from paper. Large group will meet in May to further discuss.
- Public Relations (Kelly Jordan)
  - The second apparel sale was successful, and items should be arriving soon.
  - The annual PDTA Chicken BBQ will be kicking off soon. Be on the lookout for communication from building committee representatives.
  - The deadline for scholarship applications is coming up. Following the deadline, the team will meet to review applications and choose the scholarship recipients.
- Special Events (Erica Bonin)
  - Communication about the retirement party will be sent out soon. This year's theme is Kentucky Derby. The price per person will be \$40, which includes appetizers and a plated dinner. A cash bar (cash or card) will be available.

#### Special Reports

- President:
  - Seniority Lists
    - All members have been notified by HR or Stephanie about their seniority list interests.
  - LED Lighting Upgrade
    - The district has started transitioning to LED lighting. An FAQ document has been created to share information about the upgrade.
  - **Important Dates:**
    - Wanda Ward Study Grant Application - deadline April 15
    - PDTA Chicken BBQ & Budget Vote - May 19 @ CRMS
    - PCSD Retirement & Recognition Party - June 3 4:30pm @ Ravenwood Golf Club
    - PDTA Active Member Meeting - June 8, SHS LGI
- Executive Vice President
  - PCSD has not formally adopted the budget yet, so at this time we cannot vote to endorse our support of it and any propositions. We will plan to do a brief overview, as in the past, at the RA Zoom planned for April 27.
  - PDTA designed a pin that will be given to all tenure recipients at the tenure ceremony on Tuesday, April 14<sup>th</sup> at BRMS. The new design includes the "I Am Pittsford Schools" motto in addition to tenure recognition.
  - The BOE has continued their Budget Workshops. District departments have been presenting on their office's projected budgets for the 2026-2027 school year. Members interested in watching any of the budget workshops can do so through the district's YouTube channel. The 2026-2027 budget presentation will take place on Tuesday, April 14<sup>th</sup>, following the tenure ceremony, for approval by the BOE.
- Vice President of Negotiations

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- PDTA members submitted 260+ interests ahead of negotiations.
  - The meeting dates for the Negotiations Team and PAC to review interests that were collected are below:
    - Monday, April 13, 5PM **(Negotiations Team Only)**
    - Monday May 4, 5-6:30PM
    - Monday June 8, 5-6:30PM
- Resolution Specialist
  - Members who anticipate needing to take a leave of absence should reach out to Jen Villareale for support.
- SRP Representative
  - First semester stipends for section 25-2-5 of our contract, paras who receive the extra \$250 stipend, have been paid.
- Delegates
  - PDTA Delegates 1-6 will be attending the NYSUT Rep Assembly meeting in Albany, NY on May 1-2. Stephanie will go on April 30 to attend the President's Conference. A report will be shared at the May RA Meeting.
- Retiree Representative (PDRTA)
  - Kindergarten screenings are going well. The group is eager to continue supporting VOTE Cope efforts and supporting Tier 6.

Adjournment

Meeting Adjourned at 5:04PM

Respectfully submitted,

Alyson Jacobs  
PDTA Secretary