

PDTA Executive Committee Meeting MINUTES

Monday, December 1, 2025 at 3:30 pm

LOCATION: SHS LGI



Standing Attendees: Greg Bischooping, Jackie Bowser, Bret Burrows, Kim Chesko, Nina Dezio, Kristen Dolan, Ryan Domina, Samantha Hyde, Alyson Jacobs, Amanda Marshall, Michele Riedl, Connie Maust, Jen Villareale, Stephanie Warchol, Jessica Wojcik, Dennise Zobel

Additional Attendees:

Updates

- Exec Business
 - The PDTA Executive Committee had discussions regarding the following topics: Sick Leave Bank Ad Hoc Advisory Committee, a Text Message Service, and Open Enrollment Communication.
 - SLB Ad Hoc Advisory Committee – PDTA will be moving forward with creating a committee that will have representation from elementary, middle, and high school. More information forthcoming about the committee and meeting dates.
 - Currently, the only way PDTA communicated with members is through district email. The PDTA Executive Committee will trial a text messaging service and provide feedback.
 - Insurance and Flexible Spending windows have now closed and cannot be opened back up. Members received communication about open enrollment via email, Speak Out, and Executive Committee minutes.
- Central Office – Several discussions took place regarding different departments in Central Office.
 - HR: Discussions in connection with the HR Office included a High-Deductible Health Care (HDHC) Presentation and Job Sharing. Members interested in job sharing are encouraged to look at the contract language around job sharing and use the following link to access information on the HR Website.
 - <https://www.pittsfordschools.org/departments/human-resources/human-resources-forms>
 - Superintendent: Discussions in connection with the Superintendent's Office included the transition from Mike Pero to Shana Cutaia (effective today, December 1, 2025), an SRP Career Award Incentive, and discussions regarding a need for an ENL Program Review.
 - ASI: Discussions in connection with the ASI Office included Faculty Meeting Dates that have been designated for PLC meetings and a Distraction Free Reminder.
 - January 2026 is a PLC Meeting date in place of building faculty meetings.
 - The Secondary Leadership Team is going to work together to create a message to remind students, families, and staff of the district's Distraction Free Policy.
 - Payroll/Finance: Discussions in connection with the Payroll/Finance Office included an update on Para Sub Pay Discrepancies. It was determined that there has been a discrepancy in the reporting of paraprofessionals substituting for teachers at the elementary level leading to underpayment. Payroll is completing an audit to compensate members for the correct amount. Reporting discrepancies at the middle school level are continuing to be worked through.

Reports

1. VP of Negotiations – Dennise and Stephanie are meeting this Friday, December 5th, to begin discussing the collection process for negotiation interests ahead of the January 2026 RA Membership Meeting.

EC Meeting Dates 2025-2026: 12/1, 1/12, 2/2, 3/2, 4/6, 5/4, 6/1

2. SRP Representative – Connie is working with the SPED Office to update the para handbook. Feedback has been collected for consideration. Future discussions will include how to distribute the handbook to paras once it is completed and uploading the handbook for digital access.

Important Dates

- **January Membership Meeting**- January 26, 2026 @ 3:30-5:00pm (SHS)
- **NYSUT Fix Tier 6 Rally**- March 8, 2026 @ MVP Arena, Albany, NY
- **Wanda Ward Study Grant Application**- deadline April 15, 2026

Members considering retirement in June who are eligible for the Career Award are encouraged to review the contractual provisions and adhere to the related timelines. Please contact the PDTA office if you have any questions.

- Certificated Members: Letter to HR by January 15th
- SRP Members: Letter to HR by April 1st

Meeting Adjourned at 4:50PM

Respectfully submitted,

Alyson Jacobs
PDPA Secretary