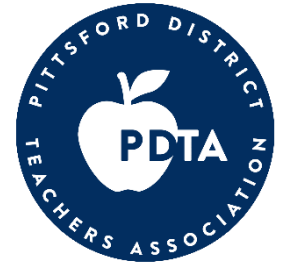


# Representative Assembly Meeting Minutes December 13<sup>th</sup> SHS



## 1. Opening:

- a. Review of NYSUT/PDTA Code of Conduct
- b. Additions to the Agenda:
  - i. Paper Shortage-
    - One school out and others are told to conserve; Dwayne asked COT to investigate; will update us.
  - ii. Introduction of Vincent French PCSD Coordinator of Equity and Inclusivity
    - Supt thanked RA for the past two years and all they have done
    - Introduces Vincent French; talks about how his role is in flux and constantly evolving; has done tours in all buildings and is learning the landscape of the District; not evaluative in nature
    - Vincent French- explained his past and roles connected to his work and about connecting people, how to do that in PCSD, admitted some missteps over the past few weeks, talked about doing Code of Conduct work, talked about controlling our own narrative and sharing out all the good work that is being done.

## 2. Approval of the Minutes (sent with agenda)

- a. Representative Assembly – November 2021 **action:**
- b. Executive Committee – December 2021 **action:**
  - First: Tom Kennell
  - Second: Marc Hellums
  - Unanimous Vote: Yes

## 3. Treasurer's Report: (sent with agenda)

- a. **Treasurer's Report**
  - Some Building Reps still need to be reimbursed for SRP Recognition Day

## 4. Old Business

- a. **TALAT – Next Steps**
  - Dwayne plans to send this out ASAP; last week got away from him

## 5. New Business

- a. Members should review WINCAP to verify correct charging of absences.
  - i. Absences for personal COVID-19 symptoms requiring absence, MCDOH quarantine or a positive diagnosis are not charged to member and should be coded as "Q" for Quarantine.
  - ii. Absences for personal symptoms following vaccine or booster requiring an absence due to protocols are not charged to member and should be coded as "Q" for Quarantine.
  - iii. Absences not requiring personal quarantine to care for a minor dependent child quarantined or with positive diagnosis may receive up to a yearly total of 5 uncharged days. Your supervisor can assist with proper medical documentation and payroll coding.
  - iv. All other absences related to COVID that do not correspond to the above listed scenarios may be taken using accumulated personal sick time or family sick time.

- v. Unique situations should be discussed with your supervisor AND union representative.
  - vi. If an absence has been coded improperly, please address with your administrator/supervisor.
    - With absences, check with Payroll if you cannot understand/tell what is listed on WinCap.
    - Question about Monroe County quarantine release and what tests are acceptable to return; Dwayne will ask COT to send communication out
- b. Discussion of the recent positive rates, testing, contact tracing etc.**
- Evening PCSD testing allows students to return to school, but not staff; Dr. Mendoza will not sell tests to District to allow staff to test to return, tests are cheaper than subs, county isn't concerned with the sub shortage
- c. PCSD/PDTA Support Meetings**
- Dwayne met with Supt and other members of Central Office, Julie Barker joined as well; focus was on DEI:
    - FOR RA TO PROCESS ONLY
      - Common language to use for families who bring up concerns; what are we supposed to say how do we manage that?
      - Process chart to detail who is responsible for handling these conversations; clearly defined
      - Process sheet for resources that may not be from a District textbook; questions to think through before teacher put it in front of students
      - Supt. will support any teacher on any topic at any time, may have to have a conversation, but not throwing anyone under the bus
    - What are the next steps- Melanie brings to COT, will devise a plan to develop these strategies; Assoc. was clear that our members will be involved in planning but not responsible for it. Was the process for sharing the good things happening (how do we share that out, and that the teacher was supported professionally while taking risks) discussed
- d. PLC time:**
- PLC time vs. planning time, specific to elementary, Dwayne will be sending out communication to help frame the understanding of PLC time vs. planning.
- Question about WIN- Dwayne has not processed a meeting that happened last week, no update currently.
  - 6-6-1 is the contractual list of professional responsibilities for secondary members
- e. Substitute process**
- i. PDTA is advocating for a streamlined and simplified application process for teachers, paras, and nurses.
    - Streamline process, based on NYS requirements
    - Complaints that the form is too strenuous for a sub position
    - Discussion of pay rate
    - HR will work on this; and Dwayne will check back
  - ii. PDTA is advocating for a reasonable workload and competitive compensation for substitutes.
- f. BRI – Reminder that self-directed FSA Funds (the use it or lose it funds) for 2021 must be used before the end of the calendar year. Check your account status!**
- g. NYSUT in-person 2022 Regional Winter Conference. Saturday, January 29, 2022**
- i. RIT Inn & Conference Center in Henrietta.
  - ii. Registration and breakfast at 7:30 AM – 4:00Pm
  - iii. First plenary session will provide an overview of the proposed State Budget and other important fiscal and economic issues.

- iv. NYSUT President Andy Pallotta will be joining us during lunch to provide timely updates.
- v. Sessions offered by LRSs, organizers and NYSUT headquarters staff will cover topics about negotiations; effectively running and growing your local; and developing your leadership skills.
- vi. The cost of the full day will be \$100 per person (Compensated by PDTA if approved by Dwayne in advance). School related professionals (SRPs) are invited to attend at a discounted rate of \$50. You will be able to pay by credit card or send a check to NYSUT when you register. **Advanced registration is required and due by December 17, 2021. You can register [HERE](#).**
- vii. Please note; If you register and do not attend for reasons other than a school correlated absence for COVID, you may not be reimbursed expenses.

6. Committee Reports

a. Communications- **January is next edition Deadlines**

**2021-22 Speak Out**

b. Extracurricular (Katie Shea)- **meeting with Shawn in January, evals will come out sooner this year than in the past**

Speak Out	Submission Deadline	Publication Date
January	24	27
March	21	24
May	9	12
June	20	23

c. Health and Safety (Emily Natoli-Burns)- **nothing**

d. Membership (Paul LeVan)- **nothing**

e. Political Action (Karen Grace)- **not present**

f. Professional Advancement (Cindy Merrifield)- **all Building Reps are part of this, will begin meeting February through April.**

g. Professional Growth (Julie Barker)- **nothing**

h. Public Relations (Nina Talamo)- **t-shirts are hopefully coming soon, supply issues; also meeting with Pink the Rink Rep to plan for that event**

i. Special Events (Shari Ebert)- **not present**

7. Special Reports

President:

a. Important dates:

- Membership Meeting (SHS LGI) – January 10, 2022 (Solidarity Wear Day)
- Members considering retirement in June who are eligible for the Career Award are encouraged to review the contractual provisions and adhere to the related timelines. Please contact the PDTA office if you have any questions.
  - i. Certificated Members: Letter to HR by January 18<sup>th</sup> (Note date modified due to weekend and MLK Day)
  - ii. SRP Members: Letter to HR by April 1<sup>st</sup>
- Pink the Rink (Bill Gray Regional Iceplex @ MCC) – February 5<sup>th</sup>, 2022 (Wear Pink)
  - JV @ 5:15PM                  Varsity @ 6:45PM
- Retirement Party (Eagle Vale)- May 19, 2022 at 4:30 p.m

b. Other

Executive Vice President: **nothing**

Vice President-Negotiations

- a. VP of Negotiations 2022-23 discussion
- b. January Membership Meeting:
  - o Members are invited to bring items for consideration during next year's Contract Negotiations to the January 10<sup>th</sup> PDTA Active Membership Meeting or Alternate Session with limited seats on January 11<sup>th</sup>. This is the only opportunity to provide input on these important interests so please make attendance a priority.
  - o Membership Meeting January 10<sup>th</sup> 3:30-5:00 and Alternate Session January 11<sup>th</sup> 3:30-5:00
  - o Location: Sutherland High School Auditorium
  - o You may only attend one session!

Resolution Specialist- **Kim is back- introduced herself, and talked about her role, medical leave advocate**

Delegates

Retiree (PDRTA)- **not present**

Respectfully Submitted,

Shari Ebert PDTA Secretary