

# PDTA Representative Assembly Meeting Agenda

Monday, September 17, 2018, promptly at 3:30 p.m.

**LOCATION: SHS LGI**

1. Additions to the Agenda
2. Approval of the Minutes (sent with agenda) **APPROVED**
  - a. Representative Assembly – June 2018
  - b. Executive Committee – September 2018
3. Treasurer's Report: (sent with agenda)
  - a. Treasurer's Report
  - b. Annual Required AFT Audit – **Motion: Katie Shea, second by Marc Hellums; passes with full support**
  - c. Annual Budget Review
    - **AFT wound up keeping their dues flat for this year**
4. Old Business
  - a. Materials-New RA Building Rep. Binder, *Sent under separate cover: Roster of Representative Assembly, PDTA Committee Rosters, Meeting Dates, Annual Budget*
  - b. Updated RA Attendance Process – Stephanie W.
  - c. Re-Commit Campaign / Post-Janus / Membership Decisions for RA-
    - i. **about 98% of staff met to do recommit. 100% membership of those who we have asked to become members.**
    - ii. **Opening day feedback- great to put a face with a name (Dwayne), pace of keeping it short was good, have that be communicated to admin better, was shared at PDLT (as per Julie).**
  - d. **Pregnancy Disability and Leave Brochure-** posted on our website, amazing updates, will next be working on a brochure for leave (not tied to pregnancy)
5. New Business
  - a. **"We are PDTA's Representative Assembly" Intros and responsibilities**
  - b. **Recent interests addressed by the Association**
    - i. **Personal Day Requests - summer update to system**
    - ii. **SRP Salary notice discrepancies**
    - iii. **FTE allotments**
    - iv. **Overages/Overloads**
    - v. **Developing a process for requesting video recording/editing**
  - c. **Membership Meeting January 14<sup>th</sup>– Focus? (Member Service)-**
    - i. **looking for topics, last year was about negotiations**
    - ii. **New member flow chart- will send to building reps, will have to consider if the non-member will receive PDTA benefits. Have lots of work ahead of us. Could we collect data on what other locals are doing, and how other states have handled it? We will present a draft and then present it to our LRS.**
  - d. **Benefits Fair mission and new vendor application process? \$6,000+ split between us and District.**
    - **Cash bar- min. requirement have to pay \$100.**
      - **Voted; and cancelled cash bar and coffee, need to let staff know in our communication. Highlight the beverages that are being served.**
      - **Also voted to cut the desserts in half.**
    - **Need to create a mission statement about the purpose of the benefits fair. Could also make a committee and then come up with rules/proposal about how to have businesses/organization enter into the benefits fair.**

Benefits Fair –

John Strazzabasco "*Ninety Feet Under*"- people worry about him selling, is this the right venue for him, could he just give out information? Will people even have money on them to purchase one? Could they then just buy it on Amazon while standing in front of him.

NYSUT ELT- would join NYSUT member services table, run by Jolene's office

**Bold items should be included in building minutes.**

- i. Motion: ELT will join NYSUT table as member services. John Strazzabasco will be invited to share information, but not sell books on site
  - ii. Action: ELT Approved to join NYSUT table, John Strazzabasco (population versus 5)- approved
- e. **Sick Leave Bank 2017-18-** will keep this on the agenda at the beginning of each school year to review
  - i. **+263 Voluntary Contributions; +104 Enrollment Contributions; Allocated -138.5 788 Days Available (Required to reassess at 500)**
- f. **“Elementary Report Card Core Committee”**
- g. **Substitute Vacancy Process-** shared with SLT on this same day, at the meeting (with Supt; HR, and Melanie) they were highly receptive to the information being brought forward. Would have led to grievance had they not held the meeting. One semester agreement:
  - i. Fill with part time staff first
  - ii. Subs already in the building that could fill during planning times
  - iii. Unassigned CSE paras due to overlapping, absent students, etc.
  - iv. Reassign non-contractual paras if reasonable
  - v. Certified staff to volunteer to sub for pay
  - vi. Supt to present to PTSA to request parent “volunteers”.
  - vii. Shared calendar conversation about dates being used
  - viii. 1 semester MOA- classroom teacher that was violated when they did not have another adult in the room- would receive \$12.65 an/hour for compensation, pauses grievance and tracks unfilled positions. (teacher would fill out a timesheet, Debbie would share those timesheets). Teacher would ask building principal why the other teacher wasn’t there.

It’s caused by the contractual provision, EA does get extra pay if they take on the teacher role in the classroom, what will the communication be like from admin to secretaries, etc. Will happen when Dwayne releases this info to us, that means the MOA has been signed. Summary of MOA will be forthcoming.

- h. **BOE and District addressing current Field Trip processes –** District is caught in a lawsuit, BOE is currently working on their process, which was somewhat sloppy.
  - i. **The work of our Advocacy Committee will shift from FDK to other PCSD interests-** coming up with various topics with the Supt.
  - j. **Launch of PCSD Inclusivity Committee-** Julie Barker, Maureen O’Neil, Radhika Ramesh will be our committee members
  - k. **Extra-Curricular Restructuring Committee-** different club “categories”: curricular aligned, enduring (example: maybe yearbook), District Initiatives (hit this pre-contract so everything can roll into that). Katie Shea will be on subcommittee.
    - i. One rep from each level
  - l. **BOE Appreciation week / Celebrate Public Schools Week (Act for Education)**
    - i. Oct 22-26 2018
    - ii. PCSD to invite community leaders and “VIP’s” to provide opportunities to witness the great things we are doing in our schools. Seeking volunteers. PDTA agrees with this idea, support the Supt. to look for volunteers
  - m. **PDTA Health Care and Medical Leave Advocates: Dwayne Cerbone / Kim Chesko**
    - i. District struggles with people that are out because a family member is sick, or a personal mental health concern. PDTA will stand up and support our members, brochures forthcoming in regard to mental health, and leave.
  - n. **RASHP Health Insurance – Proud to share that the new self-funded plan is performing positively for our members. Rate setting for 2019 is in process.**
    - i. See a significant benefit the first year; and then sustained benefits in the future
6. **Committee Reports –** Committee Chair Reports were due to Karen Kalinowski. All are submitted – Thank You!
- a. Political Action (Karen Grace)

Included in my PA report are links to access the list of NYSUT endorsed candidates. I will include these links in "Speak Out" along with a reminder that the General Elections will be **Tuesday, November 6, 2018.**

There will be a PDTA phone banking session on **Monday, October 15th @ NYSUT Headquarters downtown.** We will phone bank as soon as members can get to headquarters after our RA meeting that day.

- b. Extra-curricular: have people look at the list that went out late (start of this year), some stuff is missing, etc. Just contact Katie Shea. To access on website: For Staff›extra-curricular advisors›attachment is there. Was also sent via email from HR.

- c. Professional Growth- building reps please reach out to SRP building rep, be sure new SRP's are being supported by their new advisor. Will be having their new orientation next week.
- d. PR- goal is to increase awareness and participation of the PR committee:
  - a. Apparel wear will be open during the month of October- will have samples at the Benefits fairs. Changing fits and fabric. Cost, especially for sweatshirts, will be a little bit lower.
  - b. Raffle at Benefits Fair raised more than half of the scholarship money last year. If you know people that could make donations, contact Kelly.
  - c. Making strides walk- FB event is live with the link to donate, don't just join the FB event, register through the Walk as well.
  - d. People would like a PDTA shirt without the "I believe..." option, will now have both options.
  - e. Should PDTA buy the BOE tickets to the Pink the Rink? Great timing during negotiations. Could we present them with this in correlation for BOE appreciation week? Will talk and vote at October meeting.

7. Special Reports

President:

- a. **Building Visits in Fall**
- b. **Important dates:**
  - Benefits Fair (Burgundy Basin Inn) - October 11, 2018 (Solidarity Wear Day)**
  - Making Strides Walk (Frontier Field) - October 14, 2018**
  - ERS Pre-Retirement Workshop (SHS LGI) – October 17, 2018**
  - NYSUT Rochester Regional Conference (Regional Office) - October 27 (email forthcoming)**
  - NYSTRS Pre-Retirement Workshop (SHS LGI) – November 29, 2018**
  - Membership Meeting (SHS Aud) – January 14, 2019 (Solidarity Wear Day)**
  - Pink the Rink (RIT) - January 19, 2019 (Wear Pink)**
  - Retirement Party (Eagle Vale) - May 16, 2019**
- c. Other

Vice President-Administration: **PTSA Enrichment Grants- more information will be forthcoming in Speak Out and email**

- a. Board of Education
- b. **PTSA – Encourage all PDTA members to join! Membership is \$8 for Faculty/Staff.**
- c. **Student Benefit Fund - Forms are electronic and found exclusively on [www.pdta.org](http://www.pdta.org)**  
**Social Media - FB page (Pittsford District Teachers Association), Twitter (@PDTAunion)**

Vice President-Negotiations

- a. PAC Meeting October 15<sup>th</sup> 4:30-7:00? ; Tentative Nov 19<sup>th</sup> 4:30-6:00?- **most have RSVP, will be sending formal invitations through Outlook**
- b. **Start formal negotiations in January**
- c. Stipend for PDTA note taker? **Jennifer Villareale (MCE- 5<sup>th</sup> Grade)- will be our note taker, typically a volunteer position. Has to participate in late night meetings, sub plans to be out of classroom. Money would come out of negotiations budget.**

**Motion: \$250 stipend proposal**

**Action: Voted Unanimously**

Resolution Specialist

Reminders:

- **Overage- more classes/sections than the contract stipulates**
- **Overload- more students than contract stipulates**
- **Check planning periods, travel time, class sections/students, etc.**

Delegates- **N/A**

Communications

**Speak Out deadlines**

Month:	Submit : Publish
September:	9/24 : 9/27
November:	10/29 : 11/1
January:	1/14 : 1/17
March:	3/18 : 3/21
May:	5/13 : 5/16
June:	6/10 : 6/13

Retiree

8. Adjournment-

Respectfully Submitted: S. Warchol (9/19/18)