

# PDTA Representative Assembly Minutes

## General Membership Meeting

Monday, June 3, 2019

1. Approval of the Minutes (sent with agenda)
  - Representative Assembly – May 2019 Motion to approve minutes. Motion passes
  - Executive Committee – Meeting moved to 6/7 due to contract ratification process.
2. Treasurer's Report: (sent with agenda) :
  - Administrative Assistant Compensation
    - i. Proposal: \$19.15 with 14 Paid Holidays (aligned to 12 month Aux)  
**Motion to approve pay raise for Administrative assistant. Motion passes**
  - Budget Draft Review: Representative Assembly reviewed the proposed budget presented by the Treasurer.
  - 2018-19 Audit Committee
    - i. Need 4 volunteers from Membership
3. Old Business
  - Retirement Party- Huge Success!
  - Budget/BOE Vote – PDTA Thank You!
  - Substitute Appreciation Week (May 13-17)
    - i. Email Feedback to Stephanie Warchol
  - PDTA Sexual Harassment Policy
    - i. Completion by remaining RA members
4. New Business
  - a. **Contract Ratification Process**
    - i. **Presentation: Negotiations team presented the new contract proposal to the Representative Assembly for approval. Afterwards, the team presented the contract proposal to the general membership.**
    - ii. **Distribution of Building Constitution Copy: A colored copy of the proposed changes to the constitution will be sent to all building representatives.**
    - iii. **Voting will take place in each building. Building will need to provide a 4 hour window for voting.**
5. Committee Reports
  - **Please note, per our Constitution, Committee Chairs need to submit their end-of the year reports to Karen Kalinowski by June 7, 2019**
6. Special Reports

President:

  - a. **Important dates:**  
**Graduation (RIT) June 29, 2018 (SHS 10:00am & MHS 2:00pm)**

Communication : **Speak Out deadlines**

Month	Submit	Publish
June	6/10	6/13

**Bold items should be included in building minutes.**