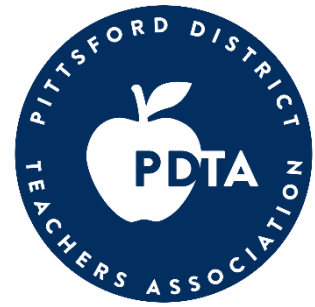


PDTA Representative Assembly Meeting February 8, 2021 Minutes



1. Opening:
 - a. Zoom Intro and Review of NYSUT/PDTA Code of Conduct
2. Additions to the Agenda:
 - a. Update on Sick Leave Bank:
 - We were approaching 500 days in the SLB, which would prompt a reassessment. PDTA has accrued 236 days from donations and members joining the SLB for a total of 750 days. We are not in need of reassessing at this time.
3. Approval of the Minutes (sent with agenda)
 - a. Representative Assembly – January 2021
 - b. Executive Committee – February 2021

Motion to approve the minutes from RA (Jan) and EC (Feb)
Motion passes
4. Treasurer's Report: (sent with agenda)
 - a. Treasurer's Report
 - b. Explanation of changes to PayChex account fees:

Tresurer re-negotiated our plan with PayChex, which gave PDTA a large savings
5. Old Business
 - a. Changes to TLM's:
 - i. Middle School student movement:

Middle School students will begin moving soon. Both schools are implementing the timeline that works best for that environment.
 - ii. Athletics

If a sport runs, all coaches will receive full stipend.
 - iii. Extracurricular: Clubs and Activities (Performance)

PDTA continues to advocate for clubs / extra curricular to open up for in person participation, with safety measures in place.
 - b. Attendance Boundary Committee:
 - RA Reviewed of outcomes of this committee recommendation from last year.
 - c. Returning to the Statement of Continued Eligibility (SOCE):
 - Process started with Special Education members prior to the pandemic– PDTA is working with District administration to initiate the necessary and appropriate supports for the application process. The deadline to begin the process is now June 30, 2021. The District covers all application costs.

SOCE enables PCSD to maintain the Special Class (SC) course offerings for our students as part of our educational programming. The opportunity to take advantage of SOCE without transitioning to a certification path expires at the end of this school year.

d. Quarantine Following Elective Travel:

- i. Members are encouraged to make travel plans that do not impede instruction or the ability to perform one’s professional obligations.
- ii. The union and the district have reached the following understanding for members to qualify for “Personal Leaves of Absence – Without Deduction from Sick Leave” according to Quarantine language of the Contract (3-8-4, 29-7-4, 49-7-4)
- iii. Member must communicate the need for, and expected duration of, quarantine to their Supervisor at least five work-days prior to travel.
- iv. Member must take advantage of the minimum amount of quarantine necessary as determined by the prevailing NYS Health Department Guidance (see table below)
- v. Charged sick time will be initiated if any of the above Criteria are not met and/or expire.
- vi. IMPORTANT NOTE: If you have tested positive & subsequently travel requiring quarantine within 90 days after infection date, Monroe County will not require you to quarantine. If you travel via flight and fill out the forms at the airport, and are contacted by the health department, simply explain to the contact tracer that you were COVID positive within past 90 days and your file will be closed. No test is required.
- vii. This table has been revised to align with the most recent State guidance:

Guidance For Employees Travelling To Non-contiguous States Or Other Regions (5-work day prior notice should be provided for elective travel)									
Updated 02/2021	Day 3 Before	Day 2 Before	Day 1 Before	Day 1 The Day arrive back to NYS	Day 2 After	Day 3 After	Day 4 After	Conclusion	Test Results
> 24 hours	Travelers Must Get Tested Within Three Days Prior to Departing Other State/Region (Test can occur in NY if necessary and within the 3 days prior)			Quarantine Day 1	Quarantine Day 2	Quarantine Day 3	Get Tested	Return to work if both tests are negative. If not, Isolation for 10 days from date of return.	The results of BOTH tests must be submitted to your Supervisor or Building Principal prior to returning to work
≤ 24 hours	X	X	X	X	X	X	Get Tested	If test is positive, start Isolation for 10 days from the day of the test or first date of symptoms, whichever is earlier.	The results of the test must be submitted to your Supervisor or Building Principal once it is available.

c. Road mapping

- Dwayne will be meeting with elementary representatives around the Road Mapping work from the district. Purpose of meeting will be to clarify the differences between pod and non-pod teachers.
- Secondary teachers should be communicating to Standards Leaders if there is a need to work on Road Maps.

d. Posting process for 2021-22

i. Reverting to Pre-TLM assignments

- Staffing numbers will return to the numbers that were installed in August of 2020. Anyone who was hired to fill a void in our TLM structure will be granted an interview for any open positions. PDTA has requested that HR notify people who will not be returning as soon as possible.

1. Placement to Pre-TLM positions:

- All staff members who were moved to fill our current TLM model will go back to the building / position occupied in August of 2020.

ii. Paras identified as “Paraprofessional Undesignated”

- Paraprofessionals that were hired after the start of the school year have been categorized as “undesignated”, and will be allowed to post to available openings following our typical processes.

e. Vaccination update and PCSD/PDTA advocacy efforts

i. If member experiences COVID-19 related symptoms following vaccine:

1. Follow typical COVID-19 morning screening protocols. Absence will be uncharged and coded as “253 PIT – QUARANTINE”
2. If symptoms resolve within 48 hours you may return to work immediately.
3. PDTA continues to advocate for as many vaccines as possible. Monroe County is currently releasing 300 vaccines per day.

b. Pre (Vaccines)/Post (Travel) Break Teacher/Para Coverage

- COT is working on a plan to cover classes for vaccine appointments and possible side effect symptoms. Members are not obligated to cover. Any member who does cover is reminded to fill out a time sheet for that class.

- c. PCSD and PDTA Advocacy concerning criteria for reopening fully in-person instruction.
 - Members of the community are eager for the District to open fully. The District will continue to follow the guidance set by NY State and the Monroe County Health Department, which still include the 6-foot minimum of distance. This distance requirement makes it impossible to open to full capacity.
- d. NYSUT ELT/NEA “Grow Your Own – Teacher Pipeline” : proposal to apply for funding from a grant for a school based “clubs”.
 - This is a grant sponsored by NYUSUT, ELT/ENA. This grant would allow us to have fully funded clubs that would encourage students to pursue teaching as a career. This may lead to a district funded initiative in the future.

Motion for PDTA to apply for the “Grow Your Own—Teacher Pipeline”

Motion passes

ii. Committee Reports

a. Communications

Speak Out	Submission Deadline	Publication Date
March	3/15	3/18
May	5/10	5/13
June	6/14	6/17

- b. Extracurricular (Katie Shea)
- c. Health and Safety (Emily Natoli-Burns).
- d. Membership (Paul LeVan)
 - There have been some new hires in the district, so PDTA membership is working to get them enrolled.
- e. Political Action (Karen Grace)
 - We have 3 pdta members attending the state wide NYSUT candidate pipeline training
- f. Professional Advancement (Cindy Merrifield)
 - APPR had a large group meeting to look at the processes we have in place currently.
- g. Professional Growth (Julie Barker)
 - Spring catalogue will be coming out soon.

h. Public Relations (Nina Talamo)

- Our screen printing shirts will be delivered soon!
- Apparel - Member Photo Request: Members are asked to take pictures of self/group in new PDTA apparel for posting to Social media and use in promos.

i. Special Events (Shari Ebert)

- Retirement party Update: At this time the Association and the District remain committed to preparing for a retirement party to honor the 2020 AND 2021 retirees

iii. Special Reports

President:

a. Important Interests to Members

- Seniority lists have been distributed to Building Principals.
 - i. All members are personally responsible to verify their seniority and inform Building Reps of any discrepancies/concern by February 24th. A meeting with HR and the PDTA President will be scheduled shortly after the stated due date to address all concerns. Please contact Karen Kalinowski in the PDTA office if you are unable to access a copy of the lists.
 - ii. Building Reps: Please assure documents are accessible, location and process is communicated, and that you retain a copy of the lists for your records. Please forward all concerns to Karen Kalinowski in the PDTA office by February 26th.
- Member Dues:

For tax purposes, each member's annual union dues for 2020 is shown on the last paycheck stub of the year. This information can be obtained on WinCap.
- Scholarship:

Application forms for the "Barb Shapiro Scholarship Fund" have been distributed to the high school Counselors. PDTA members, please make students who are planning a career in education aware of this unique scholarship opportunity. (Applications Due: 04/20/21)

b. Important dates:

- **Pink the Rink – TBD (RIT) – February 6, 2021 (Wear Pink)**
- **Retirement: Para/SRP members considering retirement in June who are eligible for the Career Award are encouraged to review the contractual provisions and submit your letter to HR by Monday, April 5th. Please contact the PDTA office if you have any questions.**
- **Retirement Party – TBD (Eagle Vale) - May 20, 2021 at 4:30 p.m.**
- **Graduation - TBD**

Executive Vice President:

a. Upcoming PTSA Meeting:

March 10th at 7:00PM. We encourage PDTA members of the PTSA to attend.

i. For Faculty/Staff membership

<https://www.cognitofrms.com/PittsfordPTSA/ptsamembershipform20202021>

b. Student Benefit Fund:

Forms are electronic and found exclusively on www.pdta.org

c. Social Media - FB page (Pittsford District Teachers Association), Twitter (@PDTAunion)

Vice President-Negotiations

a. Update: Retirement Informational Document:

Document is in the final stages. Looking for Frequently Asked Questions that can be included in the document.

Resolution Specialist

No report

Respectfully Submitted,

Shari Ebert
PDTA Secretary