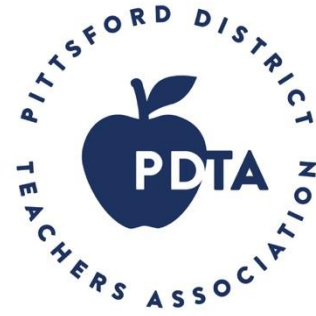


PDTA Building Representative



Qualities:

- Trustworthy
- Confidential
- Responsible
- Professional
- Reliable/dependable
- Problem solver
- Friendly
- Organized
- Good listener
- Hard working/can get “stuff” accomplished
- Respected by various stakeholders
- Knowledgeable about the benefits of union membership, and is willing to speak to others about our union
- Committed - aligned with the purpose and direction of the union

Responsibilities:

as a leader are:

- a) assisting faculty members with problems or concerns affecting their professional lives
- b) assuming a decision-making role in a crisis
- c) representing the membership at all PDTA building meetings
 - **Monthly:**
 - **Instructional Leadership Team**
 - **PDTA Representative Assembly**
 - **Executive Committee**
 - **Meeting with principal**
 - **Yearly:**
 - **New Teacher Orientation in August**
 - **Tenure reception in May**

as an organizer are:

- a) promoting organizational growth in the school through involvement in elections and meetings;
 - **SRP Recognition Day**

- **Tenure Acknowledgement in buildings**
- b) keeping the organization's actions, programs, and available services visible and accessible to building members;
- c) communicating information to the members through individual personal contact or group contact such as e-mail, distributing flyers, or a telephone network if necessary
 - **Speaking at monthly faculty meetings**

and as a grievance representative are:

- a) determining how problems can best be handled—as complaints or as grievances;
- b) acting as a liaison between grievant and the committee if it is necessary to pursue a grievance beyond Step 1.

Training and support systems:

- Local PDTA training
- Regional NYSUT training – one to two days in August
- Negotiations conference – once yearly in Rochester
- NYSUT Leadership Institute
- Assistant Representatives
- Former Building Representatives and Assistant Representatives
- Executive Committee
- PDTA President

Compensation:

- [Click for current list of stipends](#)